

2014/2015

ANNUAL REPORT

Volume I



THEMBELIHLE

Incorporating the towns of Strydenburg and Hopetown

**LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
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PROPOSED REVISED ANNUAL REPORT TEMPLATE

The purpose of this revised Annual Report template is to address the need expressed by a number of municipalities for assistance in the preparation and development of improved content and quality of Municipal Annual Reports. It replaces a template dating back to August 2003.

This template gives effect to the legal framework requirement, concepts and principals espoused in the White Paper on Local Government and Improving Government Performance. It reflects the ethos of public accountability. The content gives effect to information required for better monitoring and evaluation of government programmes in support of policy decision making. The template provides an improved overview of municipal affairs by combining the performance report data required under Municipal Systems Act Section 46 with annual report data referred to in that Act and in the MFMA.

The revised template makes its contribution by forging linkages with the Integrated Development Plan, Service Delivery and Budget Implementation Plan, Budget Reforms, In-year Reports, Annual Financial Statements and Performance Management information in municipalities. This coverage and coherence is achieved by the use of interlocking processes and formats.

The revised template relates to the Medium Term Strategic Framework particularly through the IDP strategic objectives; cross cutting nature of services offered by different spheres of government, municipal service outcome indicators; and the contextual material as set out in Chapters 3, 4 & 5. It also provides information on good management practice in Chapter 4; risk management in Chapter 2; and Supply Chain Management in Chapter 5; and addresses the Auditor-General's Report, dealing with Financial and Performance Management arrangements in Chapter 6. This opens up greater possibilities for financial and non financial comparisons between municipalities and improved value for money.

Preface

The revised template provides information on probity, including: anti-corruption strategies; disclosure of financial interests by officials and councillors; disclosure of grants by external parties, disclosure of loans and grants by municipalities. The appendices talk to greater detail including disaggregated information on municipal wards, among others.

Notes are included throughout the format to assist the compiler to understand the various information requirements. Once the draft has been finalised, training will be provided to facilitate the implementation of this initiative, and separate additional guidance may be issued if necessary.

We wish to express our gratitude to the members of the Annual Report Reference Group, consisting of national, provincial and municipal officials for their inputs and support throughout the development of this document.

MFMA Implementation Unit, National Treasury

October 2009

Chapter 1

CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD

MAYOR’S FOREWORD

By the Grace of our Lord, I would like to take this opportunity to once again greet the community of Thembelihle as well as all those that worked with us during the year under review. As you read this report, you will be walking in footsteps of a community that brought itself back from the brink of self-destruction to building a prosperous future together.

As the vision of Thembelihle Municipality stipulates, "We, as Thembelihle Municipality, commit ourselves to a better life for all through sound economic growth, provision of basic infrastructure, disciplined social welfare, a sound participative institutional management system, as we stand united", we will continue to stand united irrespective of the challenges we face.

The current term of Council will strive to improve on the achievements of the first year we have been in office and accelerate the provision of the much needed municipal services focusing on the five developmental local government key performance areas: Infrastructure and Service Delivery; Institutional Transformation and Development; Local Economic Development and Planning; Financial Viability, and Good Governance & Public Participation.

We can proudly state that we have taken the necessary steps to develop and implement an improved organizational structure and are in the process of filling all critical positions with suitable and competent men and women with a view to injecting the necessary expertise to better the performance our municipality.

We take seriously the values of good governance and believe we are capable of turning the tide on unfavorable audit opinions in pursuit of a clean audit as set by the "Operation Clean Audit of 2014" target. We need to inculcate in all concerned a culture of excellence, care, accountability and good governance. The turning point for a clean administration and, consequently, audit is not entirely lodged solely on the shoulders of administrators but requires of all of us i.e. Council, administration, business and residents to take part and assume our individual and collective responsibility with prestige, impunity and integrity.

Whilst good progress has been made during the 2014/15 financial year, we did experience some challenges and these will have to be addressed during the coming 2015/2016 financial year. Some of these challenges are:

- ✓ Stabilising the administration by populating the critical areas on the new and improved organisational structure with competent and skilled people.
- ✓ Transforming and rejuvenating the municipal area into more liveable and attractive places.
- ✓ Ensuring that ward committees are functioning effectively to continuously inform the communities on council matters, but also informing the administration of challenges being faced by the community.
- ✓ Ensuring that Council’s Standing Committees function optimally to speed up attempts to address challenges being faced by the community.
- ✓ Addressing irregular, fruitless and wasteful expenditure and improving the audit opinion by the Auditor-General.

Chapter 1

- ✓ Revenue generation remained the other challenge facing the municipality. The culture of non-payment of services and rates by residents remains a thorny issue for the municipality. Council resolved to write off the debt in warranted instances and this will be done very early in the 2015/2016 financial year.
- ✓ Our project to register all people who qualify for subsidies under the Council's Indigent Policy did not have the required results and many qualifying households have not been identified as yet. This will require continuous input from Ward Councillors and CDW's and will receive priority attention during the 2015/2016 financial year.

While we did not sign any agreements with other towns for twinning purposes, we strongly believe that we need to pursue that angle in the near future. We also would like to look at the possibility of entering into a public private partnership for the development of the civic centre and other job creating opportunities.

Going forward, Council and communities must unequivocally strive towards the eradication of key municipal developmental and service delivery challenges. This requires joint planning that prioritizes core challenges into implementable projects and interventions. I, therefore, beg of you, my Council, administration and my people to join me on this demanding, challenging, but conquerable journey.

T 1.0.1

COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER'S OVERVIEW

MUNICIPAL MANAGER'S OVERVIEW

Political status

Unlike the 2013/2014 financial year, the situation during the 2014/15 financial year was fairly stable politically. We are of the view that the people have in the main accepted the status quo that emerged after the by-elections that were held in 2011. Even though we still had the pressure to perform beyond ourselves, we at least managed to the all within the stipulated time frame.

Thembelihle municipality like all other municipalities its size in South Africa, is continuously challenged to perform within the necessary standards as stipulated by the various legislations applicable to Local Government. The challenges manifest themselves in the form of capacity constraints both in terms of human capital and finance. It is generally accepted that the most qualified and most capable people will not opt to work in the small municipalities because of the lower salaries that they offer as well as the lack of social life after work. It therefore remains a challenge to us that our performance must remain at the required level while we are using the staff that does not have the same competency as the other better resourced

Chapter 1

municipalities.

It is very encouraging to note that Thembelihle Municipality has continued to perform within the given parameters irrespective of the circumstances. We regard ourselves as being extremely successful in implementing the requirements of National Government, Provincial Government as well as the resolutions of the South African Local Government Bargaining Council which was to fill all senior vacant posts in the municipalities. We have been successful in appointing a CFO since April 2014.

I think that it is also fair to indicate that management spend a lot of time at the South African Local Government Bargaining Council where we had to defend a number of cases against the municipality. The total number of cases presented to the SALGBC against the municipality is six. Four of these were settled through negotiations outside the council while the other two were awarded against the municipality. All the cases against the municipality were lodged by the South African Municipal Workers Union.

In view of the capacity constraints existent within the municipality coupled with National Treasury requirements for minimum competency levels, the municipality involved itself in programs that intend to capacitate its employees as well as its councilors. The councilor training program is lead by the South African Local Government Association. Training for the employees was instituted by different organisations as well as own funding. The skills development plan for the training of municipal staff was completed at the end of the year. Its completion can only contribute to an acceleration of capacitating municipal staff especially those at the lower ranks.

As a municipality we still remain thankful to the Provincial Treasury as well as National Treasury for continuing to give support to Thembelihle Municipality by providing us not only with the technical support but by also providing warm bodies to perform certain functions.

Through the continued flow of grants to our municipal account, we have succeeded in training four finance interns. These will possibly be absorbed into the municipal structure should they find it proper to apply for certain positions. Once these are absorbed or find jobs somewhere else, we will be ready to take five more of the young people as finance interns.

The payment culture existent in our municipality is not something we are proud about but we continued to provide services to the people under very trying conditions for the year. As an attempt to increase our cash flow and find ways of making it easier for the community to pay for their services, we implemented an incentive scheme that gave the people a number of options where the municipality would write off part of their arrears. We also cut down on expenses especially expenditure on council meetings.

Chapter 1

As a result of our financial status, we have not being able to implement own projects in the municipality. All the projects that are running and those that were running were all funded from National Treasury allocations to the municipality.

We also received funding from the Expanded Public Works Programme (EPWP). It is these funds that assisted us to stop most of the potholes on our roads especially the main road in Hopetown. This programme allowed us to also empower a number of our community people in that we trained them in the art of stopping holes in the streets.

Some of the projects, especially those that were being funded by Provincial Departments, did not see the light of day. We know that the communities out there waited in vain for the implementation of these projects but unfortunately the funding was withdrawn.

We look forward to the following year with the enthusiasm that it deserves.

T 1.1.1

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

The latest data from Census 2011 were used in compiling this report

T 1.2.1

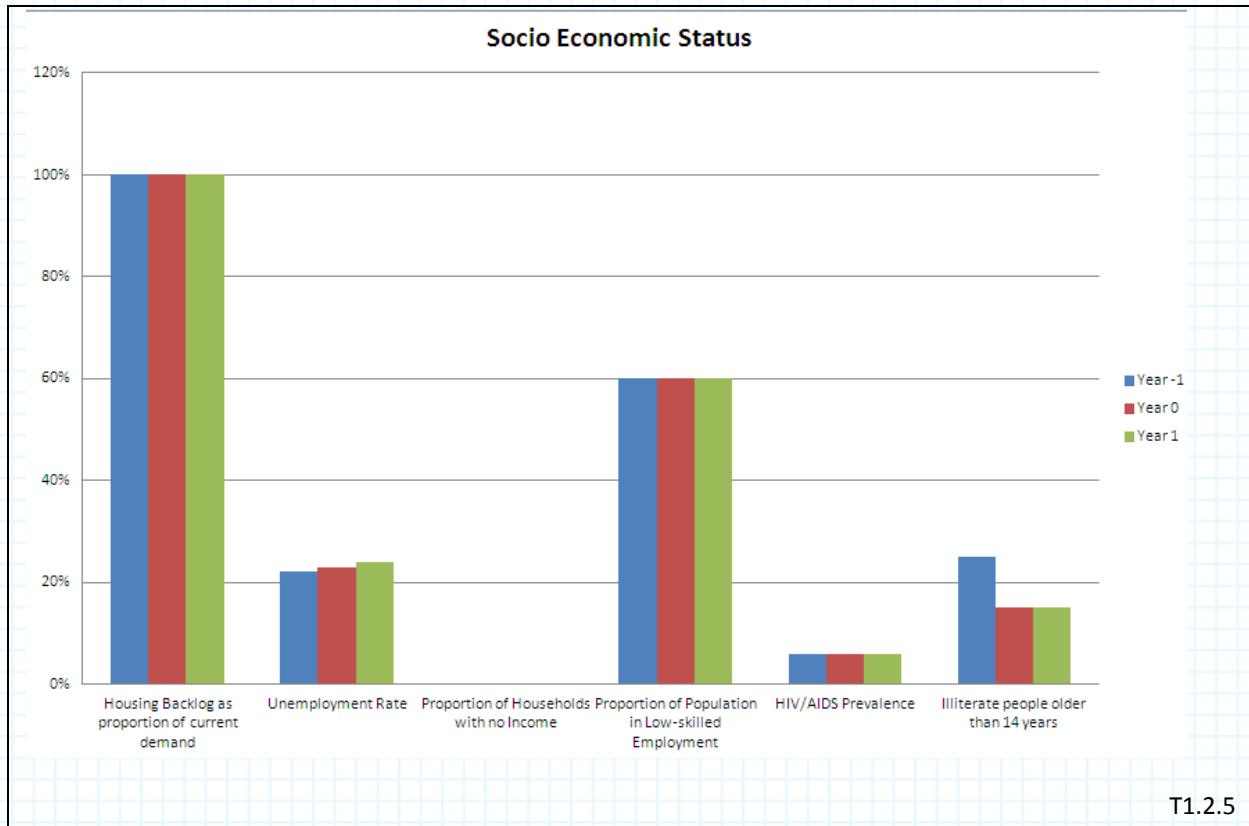
Chapter 1

Population Details				
Population				
Age	Year 0	Year 1		
	Total	Male	Female	Total
Age: 0 - 4	1285			
Age: 5 - 9		874	783	1657
Age: 10 - 19	5796	848	721	1569
Age: 20 - 29		1548	1510	3058
Age: 30 - 39		1340	1295	2635
Age: 40 - 49	2114	1060	966	2026
Age: 50 - 59		919	930	1849
Age: 60 - 69	1207	701	717	1418
Age: 70+		399	414	813
		283	388	671
10402		7972	7724	15696
Source: Statistics SA				

T1.2.3

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment Rate	Proportion of Households with no Income	Proportion of Population in Low-skilled Employment	HIV/AIDS Prevalence	Illiterate people older than 14 years
Year -1	100%	22%	5%	60%	4%	25%
Year 0	100%	23%	5%	60%	4%	15%
Year 1	100%	24%	5%	60%	4%	15%
T1.2.4						

Chapter 1



Overview of Neighbourhoods within 'Thembelihle Municipality'	
Settlement Type	Households
Towns	
	900
Sub-Total	900
Townships	
	1931
Sub-Total	1931
Rural settlements	
Sub-Total	0
Informal settlements	
	1501
Sub-Total	1501
Total	4332
	T1.2.6

Chapter 1

Natural Resources	
Major Natural Resource	Relevance to Community
Orange River	irrigation, basic need
farm land	farming activity, employment opportunities
	T1.2.7

COMMENT ON BACKGROUND DATA:

Many agriculturally based B-BEE projects can potentially be rolled out.

Opportunities exist for skills training and development of B-BEE owned enterprises in formalising the large number of shack dwellings.

T1.2.8

1.3. SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

The key focus in Thembelihle Local Municipality has been to ensure that bulk services are in place to meet the demands of all residents and commercial endeavors. We can report the following achievements:

Electricity

The 5MVA intake sub-station at Hopetown was completed in the year and this will ensure sufficient supply for the next 10 years. Electrification to erven in Sewendelaan is also being planned with Eskom. The high mast lighting projects in Steynville and Mandela Square were completed.

Water

The high risks associated with the Orange River raw water pump station has necessitated the emergency refurbishment of this pump station. However, the risks are still too high and application was submitted to

Chapter 1

Water Affairs and COGHSTA for the refurbishment of this pump station. This second phase will be expedited in 2015/2016 financial year.

The new 5,6 Mℓ/day Hopetown Water Treatment Works is nearing completion and scheduled for commissioning in March 2016.

The bulk supply scheme to Steynville will be completed in Dec 2015 and this will ensure bulk supply of water to Steynville. The project included the construction of a new 2,175 Mℓ low level reservoir and a 0,86 Mℓ high level reservoir as well as a new 250 mm di87858/88ameter ring main around Steynville. The bulk scheme will improve water pressures and water delivery to the existing network. A new rising main from the new WTW to Steynville command reservoirs was also completed.

The feasibility study to augment the underground water supply system used in Strydenburg was also completed and the next phase will be implemented in the 2015/2016 financial year. This phase will include the final design and equipping of new boreholes in Witpoort and Fairfield as well as a new bulk supply line from these reservoirs to the existing Witpoort transfer pump station.

Sanitation

No sanitation projects were expedited in this financial year. However, housing schemes were planned and the tender for services for the Strydenburg 63 (63 erven in Deetlefsville) was advertised but not awarded because the tender approved by council was higher than the budget and not accepted by COGHSTA. We understand that the provincial housing will now implement this project. Sewendelaan in Steynville was also planned but to date no funding has been allocated.

The municipality is currently refurbishing the Hopetown main sewer pump station, the Vergenoeg Sewage Pump Station and effecting repairs to the Strydenburg Wastewater Treatment Works pond lining as part of the ACIP funded initiative.

Problems with the lining to the Hopetown WWTW are being resolved with the lining contractor.

Roads and storm-water drainage

The business plan to refurbish and upgrade the Church and Wiid streets in Hopetown was not approved for funding by MIG. EPQWP funding was used in both Hopetown and Steynville to repair and seal potholes in main streets. Funding via Khotso Pula Nala initiative for the upgrading of Aandblom Street in Steynville was never realized.

Solid waste removal

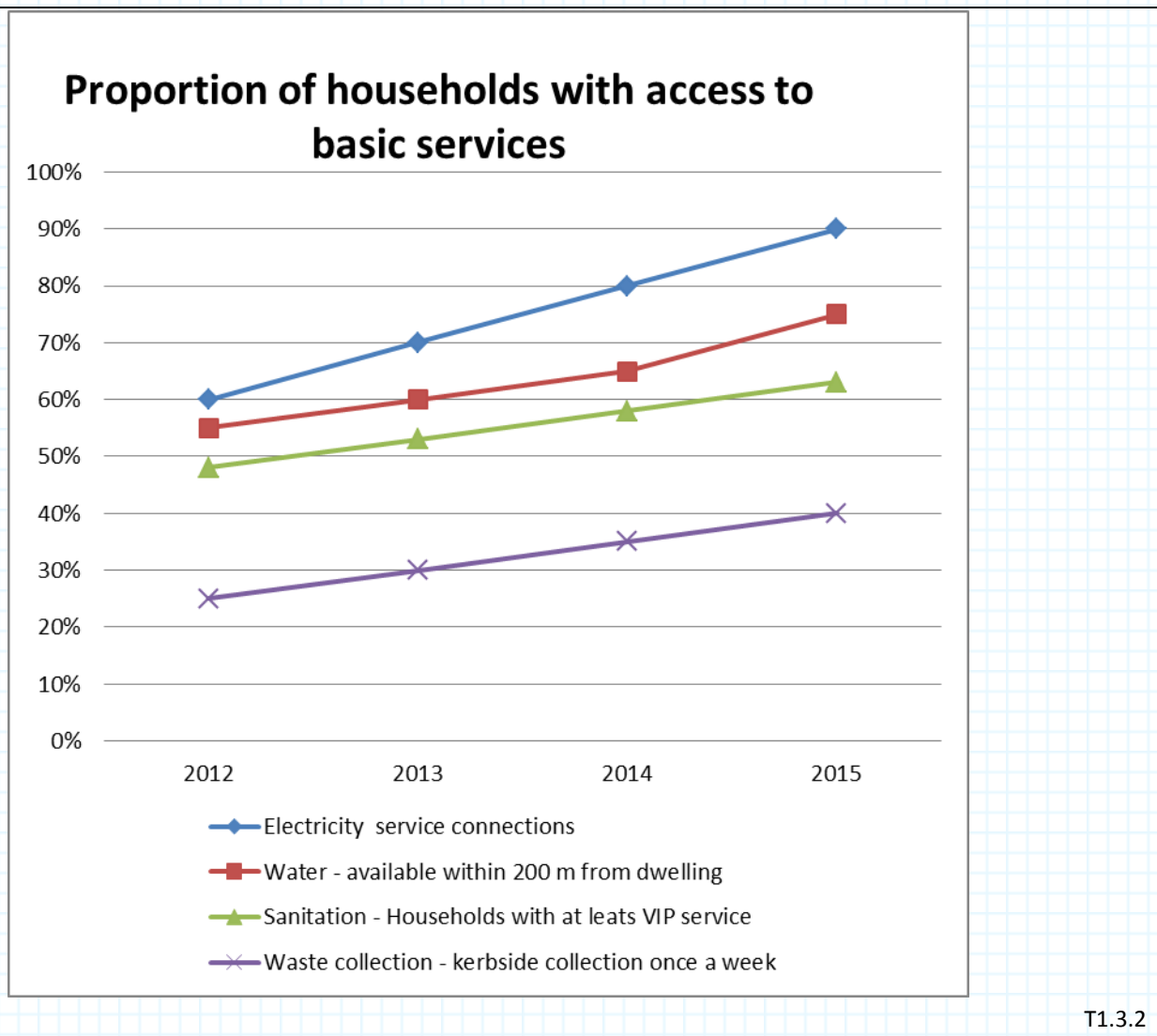
The new solid waste land fill site has still not been commissioned but this will be planned in the 2015/2016 financial year.

We have endeavoured to remove all waste heaps in Steynville but have been hampered by the poor condition of our earthmoving equipment.

Generally services to indigents have remained static. Our backlogs are with sanitation.

Chapter 1

T 1.3.1



COMMENT ON ACCESS TO BASIC SERVICES:

Electricity

There has been difficulty in obtaining a current indigent register on which planning can be based. The 2011 data indicated 1476 indigent households. However we have been unable to provide alternative energy resources like paraffin and candles to those indigent families who do not receive FBS electricity because the updated register is unavailable.

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Water

Water is available to all residents either by way of metered yard connection or in the informal areas by street taps within 200m of any household.

Sanitation

There is a resistance to accepting VIP sanitation systems in Steynville (Hopetown) and Deetlefsville (Strydenburg) when neighbouring suburbs are connected to water-borne sanitation. As a result no sanitation was expedited to provide sanitation services to those in need. Also services to areas like Sewendelaan in Steynville and Deetlefsville in Strydenburg are planned through the housing department.

Waste collection

We provide waste collection services once a week to all households in Hopetown and Strydenburg. However, we are aware that not many households make use of this service and prefer to dump rubbish illegally at block corners. This has placed major stress on the municipality to clear these heaps as our aging earth moving equipment has failed us time and time again. Payment for this service is very poor (27%).

Roads and stormwater

We were able to employ 40 workers on our EPWP incentive grant which addressed the repair of potholes mainly in Wiid and Church Streets but also other streets in both Hopetown and Steynville.

T1.3.3

1.4. FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

Delete Directive note once comment is complete - Provide a brief introduction on the financial sustainability of the municipality commenting on key successes and outcomes in Year 1 (Current Year) and those things that were challenging and required rectification – state how state how such challenges are being addressed. Comment also on the financial health of the municipality as derived from the financial ratios in Chapter 5.

T1.4.

Chapter 1

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
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Figures in Rand

Statement of Financial Performance

Revenue

Revenue from exchange transactions

Service charges	17 223 000	1 267 000	18 490 000	16 233 396	(2 256 604)	
Rental of facilities and equipment	488 000	26 000	514 000	454 400	(59 600)	
Interest received (trading)	3 178 000	(2 274 000)	904 000	807 643	(96 357)	
Licences and permits	-	-	-	20 358	20 358	
Administration and management fees received	-	-	-	1	1	
Commissions received	-	-	-	391 317	391 317	
Discount received	-	-	-	1 064 292	1 064 292	
Other income - (rollup)	819 000	(333 000)	486 000	599 401	113 401	
Connection Fees	-	-	-	74 796	74 796	
Interest received - investment	347 000	(45 000)	302 000	390 984	88 984	
Total revenue from exchange transactions	22 055 000	(1 359 000)	20 696 000	20 036 588	(659 412)	

Revenue from non-exchange transactions

Taxation revenue

Property rates	3 401 000	659 000	4 060 000	2 486 123	(1 573 877)	
Licences or Permits (Non-exchange)	280 000	(96 000)	184 000	3 571	(180 429)	
Informal Settlement Rates	-	-	-	112 539	112 539	

Transfer revenue

Government grants & subsidies	42 620 000	(8 351 000)	34 269 000	43 743 279	9 474 279	
Public contributions and donations	-	-	-	1 243 338	1 243 338	
Fines, Penalties and Forfeits	4 021 000	491 000	4 512 000	3 913 136	(598 864)	
Total revenue from non-exchange transactions	50 322 000	(7 297 000)	43 025 000	51 501 986	8 476 986	

Total revenue	72 377 000	(8 656 000)	63 721 000	71 538 574	7 817 574	
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Expenditure

Personnel	(21 325 000)	1 118 000	(20 207 000)	(22 545 292)	(2 338 292)	
Remuneration of councillors	(2 380 000)	(239 000)	(2 619 000)	(2 498 053)	120 947	
Administration	-	-	-	(14 587)	(14 587)	
Depreciation and amortisation	(3 291 000)	(6 816 000)	(10 107 000)	(11 581 440)	(1 474 440)	
Finance costs	(393 000)	(252 000)	(645 000)	(3 476 287)	(2 831 287)	
Lease rentals on operating lease	-	-	-	(116 932)	(116 932)	
Bad debts written off	(8 749 000)	-	(8 749 000)	(6 689 570)	2 059 430	
Repairs and maintenance	(1 288 000)	492 000	(796 000)	(1 191 139)	(395 139)	
Bulk purchases	(8 898 000)	(2 480 000)	(9 378 000)	(10 372 009)	(994 009)	
Contracted Services	(161 000)	-	(161 000)	(91 531)	69 469	
Transfers and Subsidies	(1 313 000)	139 000	(1 174 000)	-	1 174 000	
General Expenses	(9 339 000)	(1 805 000)	(11 144 000)	(12 898 968)	(1 754 968)	
Total expenditure	(55 137 000)	(9 843 000)	(64 980 000)	(71 475 808)	(6 495 808)	

Chapter 1

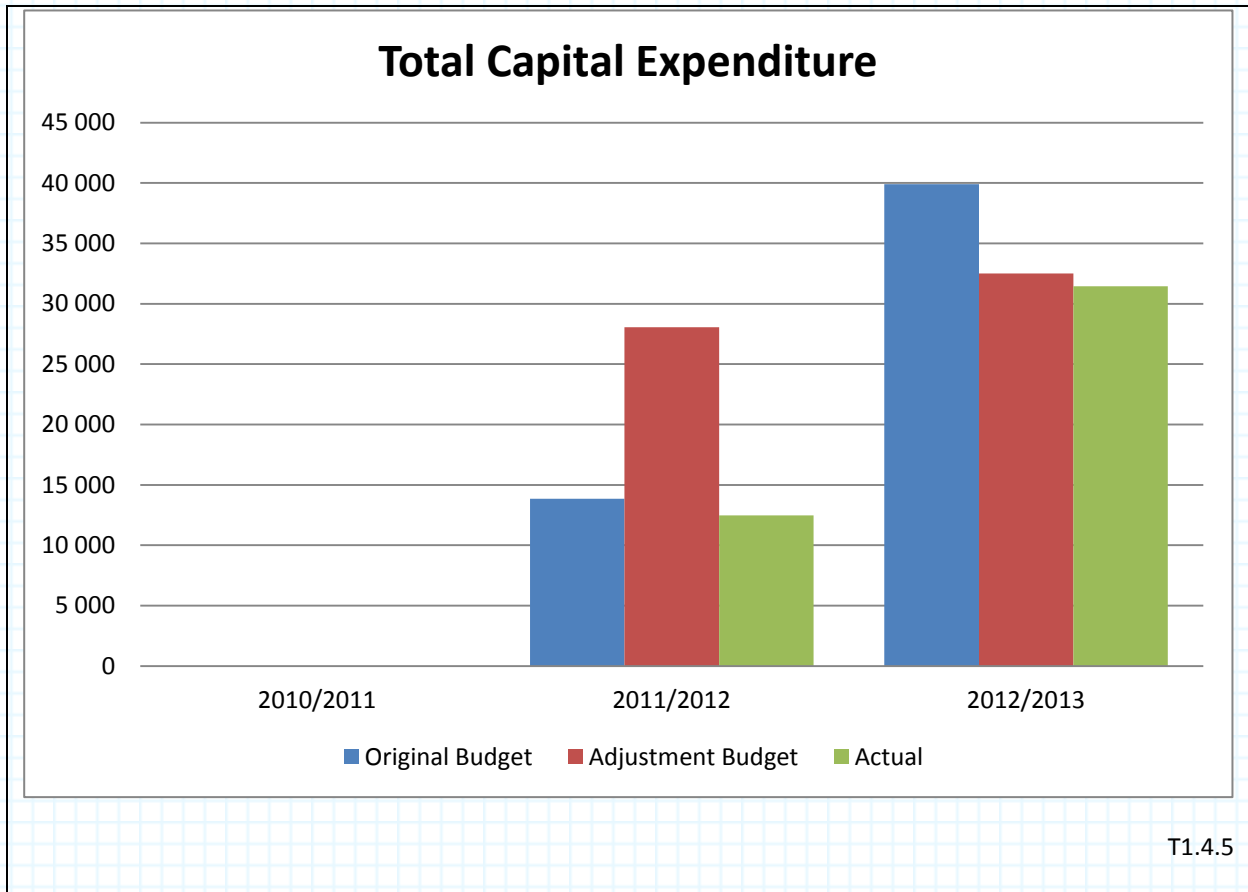
COMMENT ON OPERATING RATIOS:

Delete Directive note once comment is complete - Explain variances from expected norms: 'Employee Costs' expected to be approximately 30% to total operating cost; 'Repairs and maintenance' 20%; Finance Charges and Impairment 10%.

T1.4.3

Total Capital Expenditure: 2010/2011 to 2012/2013			
			R'000
Detail	2010/2011	2011/2012	2012/2013
Original Budget	0	13,852	39,914
Adjustment Budget	0	28,067	32,510
Actual	0	18,242	25,501
			T1.4.4

Chapter 1



COMMENT ON CAPITAL EXPENDITURE:

Delete Directive note once comment is complete – Explain variations between Actual and the Original and Adjustment Budgets.

T 1.4.5.1

Chapter 1

1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW

ORGANISATIONAL DEVELOPMENT PERFORMANCE

The municipality has experienced for very low turnover of personnel. Most of the policies are in the process of being reviewed and the policies not yet in place will be given attention to as matter of priority. The LGSETA has not been supportive of skills development and training BUT we did manage to have some people taking part in some programmes.

The employee expenditure is within the excepted norm although it is critical to expand the human resource capacity to strengthen the service delivery.

T1.5.1

1.6. AUDITOR GENERAL REPORT

AUDITOR GENERAL REPORT YEAR 1

Delete Directive note once comment's completed – State the type of opinion given (disclaimer; adverse opinion; qualified opinion; unqualified opinion with 'other matters'; and an unqualified opinion) and briefly explain the issues leading to that opinion. In terms of a disclaimer you must state that 'the accounts of this municipality were too deficient in essential detail for the Auditor General to form an opinion as the financial viability or rectitude of this municipality'. If opinion is unqualified, briefly explain the key steps taken to accomplish and maintain (where appropriate) this important achievement.

T 1.6.1

Chapter 1

1.7. STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise the 4th quarter Report for previous financial year	
4	Submit draft year 1 Annual Report to Internal Audit and Auditor-General	
5	Municipal entities submit draft annual reports to MM	
6	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	August
8	Mayor tables the unaudited Annual Report	
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September - October
12	Municipalities receive and start to address the Auditor General's comments	November
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	
14	Audited Annual Report is made public and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	December
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input	January
T1.7.1		

Chapter 1

COMMENT ON THE ANNUAL REPORT PROCESS:

Delete Directive note once comment is complete –Explain the importance of achieving the above deadlines to prepare the Annual Report nearer the end of the financial year and to provide the next budget process with a wide range of data from the outset. Include a statement to explain the importance of alignment between the IDP, Budget and Performance Management System as dealt with at item 1 or the schedule. Explain any failures to achieve the above timescales.

T1.7.1.1

Chapter 2

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

The municipal council is responsible for governance which is exercised via submissions to council meetings and the maintenance of regular meetings of various committees to entrench oversight and consider issues in depth that must appear before council.

T2.0.1

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Council consists of one permanent councillor who serves as mayor and speaker, with three other councillors serving as chairpersons of committees.

T2.1.0

2.1 POLITICAL GOVERNANCE

INTRODUCTION TO POLITICAL GOVERNANCE

We have one permanent councillor serving as Mayor and Speaker. Three other councillors serve as chairpersons of the Corporative Service Committee, Technical Committee, and Finance Committee.

The intention is to establish very early in the new financial year the Oversight Committee and also to advertise positions on the Audit Committee.

The launch of the Municipal Public Accounts Committee is also imminent and will be up and running by the time of publication of this Annual Report.

Note: MFMA S52 (a): The Mayor must provide general political guidance over the fiscal and financial affairs of the municipality

T2.1.1

POLITICAL STRUCTURE

Photos

MAYOR

Function

Chapter 2

Cllr Danny A. Jonas

Full time

DEPUTY MAYOR

None

SPEAKER

Office of Mayor and Speaker combined

CHIEF WHIP

Suzette Madekane

T2.1.1

COUNCILLORS

Seven councilors serve Thembelihle Municipality.

Four of these are ward councilors, three from the African National Congress and one ward councillor who is Independent.

Three of the proportional councilors are from the Congress of the People and one from the Democratic Alliance.

Also refer to **Appendix A** where a full list of Councilors can be found (including committee allocations and attendance at council meetings).

Also refer to **Appendix B** which sets out committees and committee purposes.

T2.1.2

POLITICAL DECISION-TAKING

This process happen by way of council resolutions.

T2.1.3

2.2 ADMINISTRATIVE GOVERNANCE

Chapter 2

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

The structure consist of the Municipal Manager, the Chief Financial Officer and two other senior managers. The position of a fourth senior manager(Planning and Development) is included on the staff establishment but has not been filled as yet due to budget restraints.

Note: MFMA s60 (b): The Municipal Manager of a municipality is the accounting officer of the municipality for the purposes of this Act and must provide guidance on compliance with this Act to political structures; political office bearers, and officials of the municipality and any entity under the sole or shared control of the municipality.

T2.2.1

Chapter 2

TOP ADMINISTRATIVE STRUCTURE		
Photo		Function
	TIER 1	
	MUNICIPAL MANAGER	
	Abraham Mpho Mogale	
	TIERS 2 AND 3	
<i>Photo</i>	<i>Executive</i>	
<i>Directors</i>		
<i>Directors</i>	EXECUTIVE DIRECTOR: Chief Financial Officer	
<i>Optional</i>	G Butterworth	
	DIRECTOR: Manager – Treasury Services	
	VACANT	
	DIRECTOR: Manager – Financial Services	
	VACANT	
	EXECUTIVE DIRECTOR: Manager – Technical Services	
	Vacant	
	EXECUTIVE DIRECTOR: Manager – Corporate Services	
	Vacant	
	EXECUTIVE DIRECTOR: Manager – Planning and Development	
	VACANT	
	Note: * denotes officials on fixed term performance contracts reporting to the Municipal Manager under the Municipal Systems Act Section 57.	T2.2.2

COMPONENT B: INTERGOVERNMENTAL RELATIONS

Chapter 2

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Active participants in the District Technical IGR and District IGR.

Full interaction with provincial sector departments.

Note: MSA S3 requires that municipalities exercise their executive and legislative authority within the constitutional system of co-operative governance envisaged in the Constitution S41.

T 2.3.0

2.3 INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURES

No participation

T2.3.1

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

No participation

T2.3.2

RELATIONSHIPS WITH MUNICIPAL ENTITIES

No entities established

T2.3.3

DISTRICT INTERGOVERNMENTAL STRUCTURES

Active participants. Have service level agreement in place on housing delivery.

T2.3.4

Chapter 2

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

Community meetings for each of the four wards were held to discuss the IDP as well as the proposed budget.

MSA S15 (b): requires a municipality to establish and organise its administration to facilitate and a culture of accountability amongst its staff. S16 (i): states that a municipality must develop a system of municipal governance that compliments formal representative governance with a system of participatory governance. S18 (i) (d): requires a municipality to supply its community with information concerning municipal governance, management and development.

T 2.4.0

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

IDP Representative forums were held as well as two public meetings to elicit input from the community on the compilation of the IDP.

Notices are posted in public places to convey announcements together with the distribution of flyers. The municipality has also established a website which people can access.

T2.4.1

Chapter 2

WARD COMMITTEES

Wards committees for two of the four wards are active and forward recommendations to their ward councillors.

Refer to **Appendix E** which contains further details on ward committee governance and to **Appendix F** that contains performance data on a ward by ward basis.

T2.4.2

[illegible]

Chapter 2

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

Very positive inputs are received from the community on the issues as appearing on the agenda on and also other matters raised as concerns.

T2.4.3.1

2.5 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	YES
Does the IDP have priorities, objectives, KPIs, development strategies?	YES
Does the IDP have multi-year targets?	YES
Are the above aligned and can they calculate into a score?	YES
Does the budget align directly to the KPIs in the strategic plan?	YES
Do the IDP KPIs align to the Section 57 Managers	YES
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	YES
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	YES
Were the indicators communicated to the public?	YES
Were the four quarter aligned reports submitted within stipulated time frames?	NO
* Section 26 Municipal Systems Act 2000	

T2.5.1

COMPONENT D: CORPORATE GOVERNANCE

Chapter 2

OVERVIEW OF CORPORATE GOVERNANCE

Handled by the municipal council assisted by the senior managers.

T2.6.0

2.6 RISK MANAGEMENT

RISK MANAGEMENT

This is a work in progress that will be implemented together with the provincial treasury.

Note: MFMA S62 (i) (c) requires a municipality to have and maintain an effective, efficient and transparent system of risk management.

T2.6.1

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

Chapter 2

Municipality has no risk management and associated actions policies in place but the municipality is hard at work on it. We do not have a fraud hotline.

Risk assessment was done for the municipality.

Audit Committee function done by shared services from district municipality.

Internal audit is also done by shared services from district municipality and functioning very well.

Notes: See Chapter 4 details of Disciplinary Action taken on cases of financial mismanagement (T4.3.6). MSA 2000 S83(c) requires providers to be chosen through a process which minimizes the possibility of fraud and corruption.

T2.7.1

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW SUPPLY CHAIN MANAGEMENT

We have a very good supply chain management policy in place. Different committees not fully functioning. The intention is to draft a policy on irregular, unauthorized and wasteful expenditure.

The advisor from National Treasury is engaged with intensive intervention with staff members from the Budget and Treasury Office to strengthen the capacity.

Note: MFMA S110-119; SCM Regulations 2005; and relevant MFMA circulars set out required processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption.

T2.8.1

2.9 BY-LAWS

Chapter 2

By-laws Introduced during Year 1					
Newly Developed	Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication
none	none	not applicable	not applicable	n / a	n / a
Note: See MSA section 13.					T2.9.1

COMMENT ON BY-LAWS:

None instituted for the year

Note: MSA 2000 S11 (3) (m) provides municipal councils with the legislative authority to pass and implement by-laws for the betterment of the community within the terms of the legislation.

T2.9.1.1

2.10 WEBSITES

Chapter 2

Municipal Website : Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Yes	31-May-14
All current budget-related policies	Yes	31-May-14
The previous annual report (Year 0)		
The annual report (Year 1) published/to be published	-	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (Year 1) and resulting scorecards	No	
All service delivery agreements (Year 1)	No	
All long-term borrowing contracts (Year 1)	No	
All supply chain management contracts above a prescribed value (give value) for Year 1	Yes	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	No	
Contracts agreed in Year 1 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	
Public-private partnership agreements referred to in section 120 made in Year 1	No	
All quarterly reports tabled in the council in terms of section 52 (d) during Year 1	Yes	-
<i>Note: MFMA 575 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.</i>		T2.10.1

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

The municipal website www.thembelihlemunicipality.gov.za came on line during July 2013. A lot of work still need to be attended to.

T2.10.1.1

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Chapter 2

PUBLIC SATISFCATION LEVELS

No surveys were conducted.

T2.11.1

Satisfaction Surveys Undertaken during: Year 0 and Year 1

Subject matter of survey	Survey method	Survey date	No. of people included in survey	Survey results indicating satisfaction or better (%)*
Overall satisfaction with:				
(a) Municipality				
(b) Municipal Service Delivery				
(c) Mayor				
Satisfaction with:				
(a) Refuse Collection				
(b) Road Maintenance				
(c) Electricity Supply				
(d) Water Supply				
(e) Information supplied by municipality to the public				
(f) Opportunities for consultation on municipal affairs				

* The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory

T2.11.2

T2.11.2.1

COMMENT ON SATISFACTION LEVELS:

No surveys were undertaken

T2.11.2.2

Chapter 2

Chapter 3

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

INTRODUCTION

The key focus in Thembelihle Local Municipality has been to ensure that bulk services are in place to meet the demands of all residents and commercial endeavors. We can report the following achievements:

Electricity

The 5MVA intake sub-station at Hopetown was completed in the year and this will ensure sufficient supply for the next 10 years. Electrification to erven in Sewendelaan is also being planned with Eskom. The high mast lighting projects in Steynville and Mandela Square were completed.

Water

The high risks associated with the Orange River raw water pump station has necessitated the emergency refurbishment of this pump station. However, the risks are still too high and application was submitted to Water Affairs and COGHSTA for the refurbishment of this pump station. This second phase will be expedited in 2013/2014 financial year.

The new 5,6 Mℓ/day Hopetown Water Treatment Works is nearing completion and scheduled for commissioning in March 2014.

The bulk supply scheme to Steynville will be completed in Dec 2013 and this will ensure bulk supply of water to Steynville. The project included the construction of a new 2,175 Mℓ low level reservoir and a 0,86 Mℓ high level reservoir as well as a new 250 mm di87858/88ameter ring main around Steynville. The bulk scheme will improve water pressures and water delivery to the existing network. A new rising main from the new WTW to Steynville command reservoirs was also completed.

The feasibility study to augment the underground water supply system used in Strydenburg was also completed and the next phase will be implemented in the 2013/2014 financial year. This phase will include the final design and equipping of new boreholes in Witpoort and Fairfield as well as a new bulk supply line from these reservoirs to the existing Witpoort transfer pump station.

Sanitation

No sanitation projects were expedited in this financial year. However, the following housing schemes were planned:

- 1) Civil services for the Strydenburg 63 (63 erven in Deetlefsville)
- 2) Electrical and civil services to erven in Sewendelaan (Steynville)

Chapter 3

The municipality is currently refurbishing the Hopetown main sewer pump station, the Vergenoeg Sewage Pump Station and effecting repairs to the Strydenburg Wastewater Treatment Works pond lining as part of the ACIP funded initiative.

Problems with the lining to the Hopetown WWTW are being resolved with the lining contractor.

Roads and stormwater drainage

The business plan to refurbish and upgrade the Church and Wiid streets in Hopetown was not approved for funding by MIG. EPWP funding was used in both Hopetown and Steynville to repair and seal potholes in main streets. Funding via Khotso Pula Nala initiative for the upgrading of Aandblom Street in Steynville was never realized.

Solid waste removal

The new solid waste land fill site has still not been commissioned but this will be planned in the 2015/2016 financial year.

We have endeavoured to remove all waste heaps in Steynville but have been hampered by the poor condition of our earthmoving equipment.

Generally services to indigents have remained static. Our backlogs are with sanitation, housing and electricity.

T3.0.1

COMPONENT A: BASIC SERVICES

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services.

INTRODUCTION TO BASIC SERVICES

The Constitution Act 108 of 1996, Municipal Structures Act 117 of 1998 and Municipal Systems Act 32 of 2000 lead the duties of all municipalities in the delivery of services to residents.

To this end Thembelihle Local Municipality is committed to service delivery, especially to our poor community members. Access to employment, improvement of services like water, sanitation, refuse collection and safe roads and effective stormwater drainage systems are all part of improving the lives of all in our municipal area.

T3.1.0

Chapter 3

3.1. WATER PROVISION

INTRODUCTION TO WATER PROVISION

Water resources

Water for Hopetown and Steynville is obtained from the Orange River. It is purified at the Water Treatment Works which is based on conventional water treatment processes. Thembelihle is approaching the development stage where the capacity of the existing water treatment works at Hopetown has been reached. This was addressed a few years back and the new Water Treatment Works is now under construction and should be commissioned in November 2013. The bulk water supply to Steynville is nearing completion and this system will ensure a robust and much improved water supply system to Steynville.

Water supply to Strydenburg is obtained from boreholes in the area and these have also reached their supply capacities. A readiness study has been completed and new boreholes in Fairfield will now be developed to provide sufficient water to Strydenburg until 2020. This should be completed by the end of 2013/2014 or possibly even in to 2014/2015..

Unaccounted-for water losses are high (48,4%) and this will be addressed as high priority in the new financial year 2013/2014. We have a much improved water loss data capturing system in Strydenburg now and have been able to identify some of the water systems that contain the highest water losses. Hopetown is still problematic as many of the bulk meters do not work. ACIP funds have been received as part of the Water Conservation Water Demand Management (WCWDM) for Thembelihle. The funds will be used for the replacement of defective bulk and end user water meters; as well as the replacement of the rising main to the Hopetown command reservoirs. It is anticipated that the replacement of these end-user meters should also increase revenue generation. As part of the drive, a data cleansing exercise was initiated to validate and update the correctness of Thembelihle's water and electrical users, their addresses, bank accounts, as well as a total check of both electrical and water meters readings for each property served by the municipality.

The status of Thembelihle's Blue Drop System is shown below as at June 2014

Blue Drop

BDS at June 2013

Table 3.1: Microbiological SANS 241 : 2006 Compliance - Supply System Summaries														
System	Water Quality											Monitoring Compliance		
	Analysis			Samples				Sites				Monthly	Annual	Total
	Total	Failures	%	Total	Failures	%	Frequency	Total	Failures	%	Coverage			
Hopetown (Orange River)	5	0	>99.9%	5	0	>99.9%	>99.9 %	5	0	>99.9%	>99.9%	>99.9%	50.0%	70.0%
Strydenburg (Boreholes)	2	0	>99.9%	2	0	>99.9%	>99.9 %	2	0	>99.9%	>99.9%	>99.9%	50.0%	75.0%

Chapter 3

Thembelihle Local Municipality	7	0	>99.9%	7	0	>99.9%	>99.9%	7	0	>99.9%	>99.9%	>99.9%	50.0%	71.4%	0.0%
--------------------------------	---	---	--------	---	---	--------	--------	---	---	--------	--------	--------	-------	-------	------

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Table 3.2: Chemical SANS 241 : 2006 Compliance - Supply System Summaries

System	Water Quality										Monitoring Compliance			CERTIFIED DATA
	Analysis			Samples			Sites				Monthly	Annual	Total	
	Total	Failures	%	Total	Failures	%	Total	Failures	%	Coverage				
Hopetown (Orange River)	20	0	>99.9%	5	0	>99.9%	5	0	>99.9%	>99.9%	>99.9%	>99.9%		
Strydenburg (Boreholes)	8	0	>99.9%	2	0	>99.9%	2	0	>99.9%	>99.9%	>99.9%	>99.9%	0.0%	
Thembelihle Local Municipality	28	0	>99.9%	7	0	>99.9%	7	0	>99.9%	>99.9%	>99.9%	>99.9%	0.0%	

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Table 3.3: Physical, Organoleptic SANS 241 : 2006 Compliance - Supply System Summaries

System	Water Quality										Monitoring Compliance			<div>CERTIFIED DATA</div>
	Analysis			Samples			Sites				Monthly	Annual	Total	
	Total	Failures	%	Total	Failures	%	Total	Failures	%	Coverage				
Hopetown (Orange River)	25	0	>99.9%	5	0	>99.9%	5	0	>99.9%	>99.9%	>99.9%	>99.9%	>99.9%	
Strydenburg (Boreholes)	10	0	>99.9%	2	0	>99.9%	2	0	>99.9%	>99.9%	>99.9%	>99.9%	>99.9%	0.0%
Thembelihle Local Municipality	35	0	>99.9%	7	0	>99.9%	7	0	>99.9%	>99.9%	>99.9%	>99.9%	>99.9%	

The failures recorded relate to E-coli counts being found in certain of the end point lines in our distribution system in Hopetown as well as in Strydenburg. There is doubt cast on certain of these E-coli counts as there are free chlorine residual counts recorded from the same samples. This matter is being investigated by testing new samples at our current laboratory and another laboratory. We are also in the process of refurbishing the gas chlorination system at Strydenburg to ensure a more robust disinfection system.

As the Water Service Provider in Thembelihle, we also supply water to the communities at Orange River Station (15 families) and Kraankuil Station (12 families). We shall be considering the use of boreholes in these areas as an alternative to transporting water in with tankers. We are awaiting the audit results for the 2014/2015 assessment.

Water supply project programme

Chapter 3

The following projects are currently being planned:

- Raw water abstraction point from Orange River
- ? Ground Water in Strydenburg
- ?

Sanitation and wastewater management

We have recently constructed new wastewater treatment facilities in both Hopetown and Strydenburg. The HDPE lining to the oxidations ponds in Hopetown have leaked and this has necessitated the repair of the linings. It is anticipated that this repair will be completed early in the 2015/2016 financial year and the works re-commissioned. Sewage from Hopetown has been diverted to the old WWTW at Hopetown in the interim.

The status of Thembelihle's Green Drop System is shown below as at June 2013.

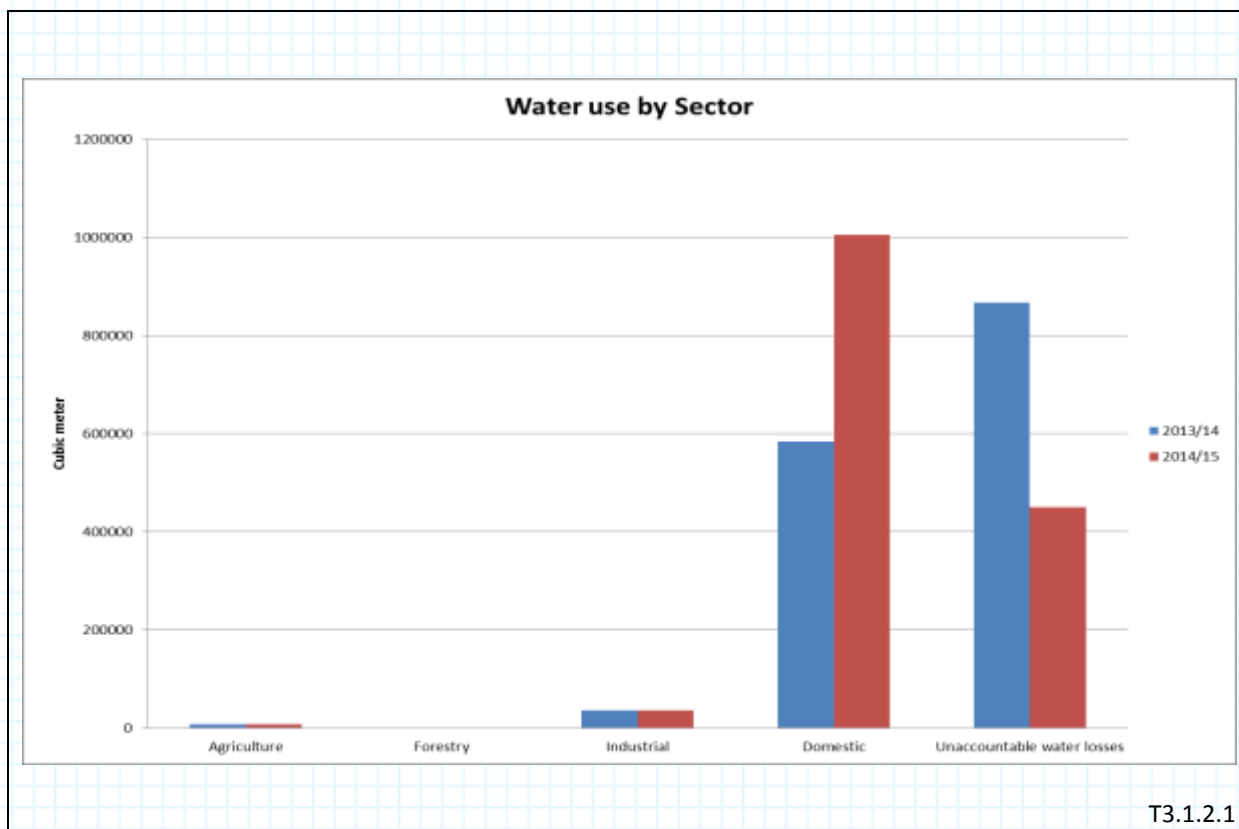
Green Drop System

Green Drop We were awarded 55,7% status: the 3rd highest ranking in the Northern Cape in 2011.

T3.1.1

Total Use of Water by Sector (cubic meters)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2013/14	8216	0	36256	584785	867537
2014/15	8500	0	36000	1005500	450000
					T3.1.2

Chapter 3



COMMENT ON WATER USE BY SECTOR:

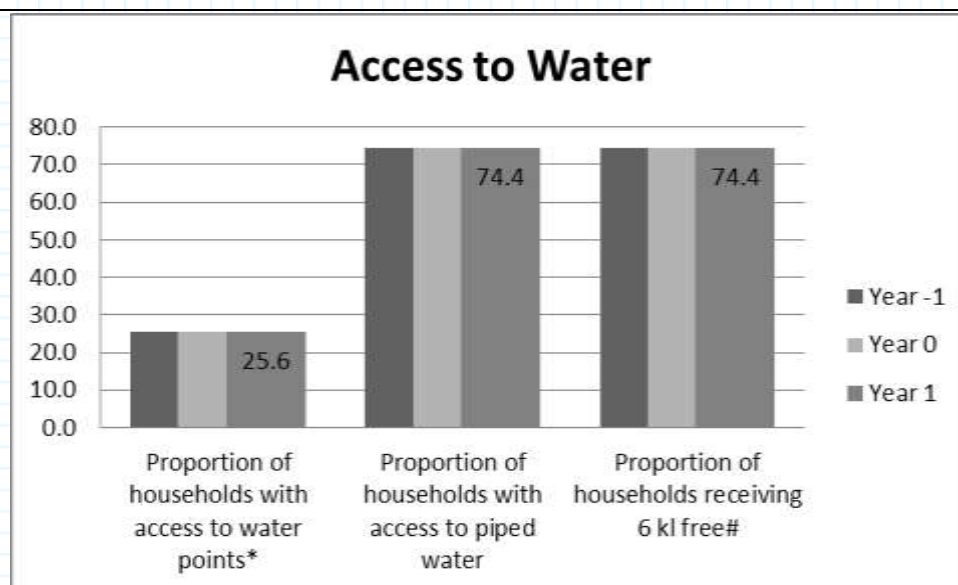
Water consumption data are poor. This is due to WCWDM system not being expedited properly. Thembelihle has many bulk waters and domestic meters that do not work and so the recording of bulk water consumption data as well as end-user consumption is not accurate. This has led to poor data regarding water consumption for billing and unaccounted-for water losses. ACIP funding was granted in April 2013 and these funds will be used for the replacement of bulk water meters, domestic meters, certain telemetry and the rising main to Hopetown Command Reservoirs.

From the data that we have, our unaccounted-for water losses have reached 48,4% of clean water supplied. This is not an acceptable loss. Consequently an audit has been expedited on all meters in the municipal area in the second half of the financial year to identify which meters do not work as well as checking all the necessary end user information and current meter readings.

Chapter 3

T3.1.2.2

Description	2010/11	2011/12	2012/13	Current Year 2013/14			2014/15 Medium Term Revenue & Expenditure Framework		
	Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
Household service targets									
Water:									
Piped water inside dwelling	1 946	1 946	1 946	2 560	2 560	2 560	2 560	2 560	2 560
Piped water inside yard (but not in dwelling)	455	455	455						
Using public tap (at least min.service level)	200	200	200	1 501	1 501	1 501	1 501	1 501	1 501
Other water supply (at least min.service level)									
Minimum Service Level and Above sub-total	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061
Using public tap (< min.service level)									
Other water supply (< min.service level)									
No water supply									
Below Minimum Service Level sub-total	-	-	-	-	-	-	-	-	-
Total number of households	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061



* Means access to 25 liters of potable water per day supplied within 200m of a household and with a minimum flow of 10 liters per minute

6,000 liters of potable water supplied per formal connection per month

T3.1.5

Chapter 3

Thembelihle Water Line

Row Labels	Sum of Length
HOPETOWN	54816.35
STRYDENBURG	30722.48
Grand Total	85538.83



Chapter 3

Water Service Policy Objectives Taken From IDP									
Service Objectives <i>Service Indicators</i> (i)	Outline Service Targets (ii)	2011/2012		2012/2013			2013/2014	2015/2016	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	2013/2014 (viii)	2014/2015 (ix)	2015/2016 (x)
Service Objective xxx									
Households without minimum water supply	Additional Households provided with minimum water supply during the year (Number of households (HHs) without supply at year end)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)	0 additional HHs (0 HHs outstanding)
Improve reliability of water supply	Reduce the number of interruptions (Ints) in supply of one hour or more compared to the baseline of 2011/2012 (xxx interruptions of one hour or more during the yr)	Not available To% (Ints)	16 A0% (Ints)	Not available T1% (Ints)	10 T1% (Ints)	10 A1% (Ints)	5 (5 Ints)	5 (5 Ints)	5 (5 Ints)
Improve water conservation	Reduce unaccountable water levels compared to the baseline of 2011/2012 (876 537 kilolitres (kL) unaccounted for during the yr)	Not available To% (n/a kL)	Not available A0% (n/a kL)	Not available T1% (n/a kL)	51% T1% (450 000 kL)	51% (450 000 kL)	20% (175 307 kL)	10% (87 650 kL)	5% (43 826 kL)
<i>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; **Current Year' refers to the targets set in the Year 1 Budget/IDP round. ***Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</i>									

T3.1.6

Chapter 3

Employees: Water Services					
Job Level	Year 0	2014/15			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					
4 - 6	7	7	5	2	29%
7 - 9	8	8	8		0%
10 - 12	0	0	0	0	
13 - 15					
16 - 18					
19 - 20					
Total	15	15	13	2	13%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.1.7

Chapter 3

Capital Expenditure 2012/2013: Water Services					
R' 000					
Capital Projects	2012/2013				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	30,516,511	100%	
Orange River Raw water Pump Station			925,894	100%	1,248,457
Hopetown Bulk Water Supply			16,462,828	100%	30,620,000
Strydenburg Implementation Design and readiness Bulk water			224,191	100%	224,191
Steynville Upgrading of Bulk water Supply and Distribution			12,903,598	100%	17,074,120
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					T3.1.9

COMMENT ON WATER SERVICES PERFORMANCE OVERALL:

Bulk water provision to both Strydenburg and Hopetown is progressing well.

There are risks associated with the raw water abstraction pump station in the Orange River but these will be addressed in 2013 with RBIG/MIG funding proposals. Once the boreholes serving Strydenburg have been equipped, the final blended water quality evaluated for water softening treatment to improve the water hardness of Strydenburg's potable water.

The internal reticulation in both Hopetown and Strydenburg will need to be upgraded from the asbestos cement pipes to HDPE or uPVC piping. The existing asbestos cement system is old and at the end of its useful life. Consequently, pipe bursts occur frequently.

T3.1. 10

Chapter 3

3.2 WASTE WATER (SANITATION) PROVISION

INTRODUCTION TO SANITATION PROVISION

Sanitation to the informal areas in Thembelihle must be addressed. The VIP latrines in the formal areas also need to be replaced with waterborne sewerage systems.

Our strategy for the introduction of water borne sanitation systems to the residential areas will be based on:

- a) The national housing scheme
- b) MIG funding

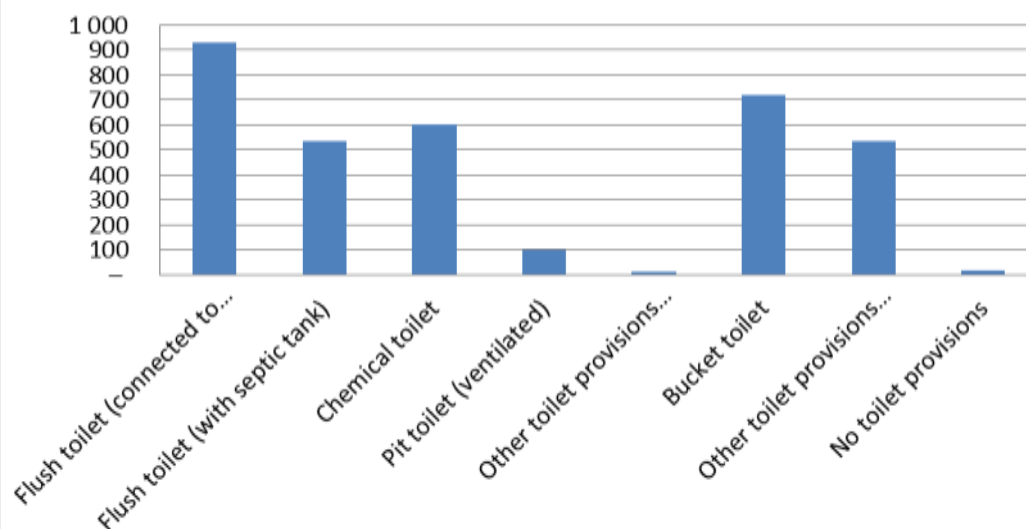
We have not provided any new sanitation services during the 2015/2016 year. This has been due to inadequate planning resulting in no business plans being developed to attract MIG or other funding.

As a result, 2015/2016 needs to ensure that sufficient BP's are developed to address the delivery of sanitation services to Thembelihle's residents according to the IDP.

T3.2.1

Chapter 3

Sanitation/Sewerage: (above minimum level) - Year 1

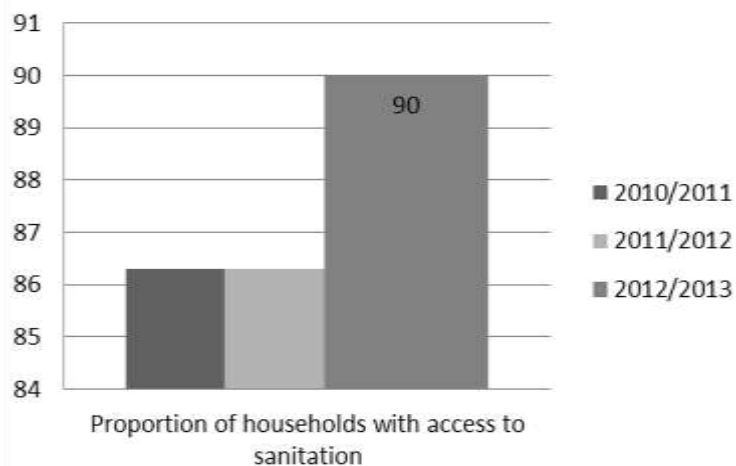


T3.2.2

Description	2010/11	2011/12	2012/13	Current Year 2013/14			2014/15 Medium Term Revenue & Expenditure Framework		
	Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
Sanitation/sewerage:									
Flush toilet (connected to sewerage)	1 761	1 761	1 761	2 229	2 229	2 229	2 229	2 229	2 229
Flush toilet (with septic tank)	161	161	161						
Chemical toilet									
Pit toilet (ventilated)	679	679	679	731	731	731	731	731	731
Other toilet provisions (> min.service level)									
Minimum Service Level and Above sub-total	2 601	2 601	2 601	2 960	2 960	2 960	2 960	2 960	2 960
Bucket toilet									
Other toilet provisions (< min.service level)									
No toilet provisions				1 101	1 101	1 101	1 101	1 101	1 101
Below Minimum Service Level sub-total	-	-	-	1 101	1 101	1 101	1 101	1 101	1 101
Total number of households	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061

Chapter 3

Access to Sanitation



T3.2.5

Thembelihle Sewer Lines

Row Labels	Sum of Length
IIOPTOWN	33211.15
RURAL	203.25
STRYDENBURG	9586.18
Grand Total	43000.58



This is a Google Earth satellite image of Strydenburg, Missouri. The town is outlined with a red grid, showing individual lots and street layouts. The town is located near a river and a highway (Route 12). The image is a Google Earth screenshot with a date stamp of 12/21/2012.

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Chapter 3

Chapter 3

Employees: Sanitation Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					
4 - 6	2	6	6		0%
7 - 9	2	2	2		0%
10 - 12					
13 - 15					
16 - 18					
19 - 20					
Total	4	8	8	0	0%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

Capital Expenditure 2015/16: Sanitation Services					
R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
No Projects					
Project A					
Project B					
Project C					
Project D					
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.2.9

Chapter 3

COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:

The IDP requires that some 750 erven be developed over the next three years – at a rate of 250 erven per year. Planning for this development was intitade and few back with the identification of development arears. The areas have been identified (Hospital Park in Hopetown; Sewendelaan and new area in Steynville; and 63 erven in Deetlefsville, Strydenburg). However, funding for the provision of services needs to be obtained. These issues will be addressd in the 2015/2016 financial year.

T3.2.10

3.3 ELECTRICITY

INTRODUCTION TO ELECTRICITY

Delays have been experienced in the SG approval of erven in Sewendelaan, Steynville. These erven total some 271 erven and Eskom had planned to electrify these erven in the first part of 2012/2013 financial year. This has not occurred and so the process of electrification to this area has been delayed.

The tender for the provision of services to 63 erven in Deetlefsville, Strydenburg should have been awarded in November 2012, however, due to the tender amount of the proposed successful bidder being too high, the award has not been made pending Public Works' approval of the tender amount.

Note: Recent legislation includes the Electricity Amendment Acts 1989; 1994; 1995; and the Electricity Regulation Act 2006.

T3.3.1

T3.3.2

Chapter 3

Description	2010/11	2011/12	2012/13	Current Year 2013/14			2014/15 Medium Term Revenue & Expenditure Framework		
	Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
Energy:									
Electricity (at least min. service level)	683	683	683	740	740	740	740	740	740
Electricity - prepaid (min. service level)	43	43	43	1820	1 820	1 820	1820	1820	1820
Minimum Service Level and Above sub-total	726	726	726	2 560	2 560	2 560	2 560	2 560	2 560
Electricity (< min. service level)									
Electricity - prepaid (< min. service level)									
Other energy sources	1 875	1 875	1 875						
Below Minimum Service Level sub-total	1 875	1 875	1 875	-	-	-	-	-	-
Total number of households	2 601	2 601	2 601	2 560	2 560	2 560	2 560	2 560	2 560

Thembelihle Elec LV Lines

Row Labels	Sum of Length
HOPETOWN	20104.18
STRYDENBURG	12371.59
Grand Total	32475.77



Chapter 3

Thembelihle MV Elec Lines

Row Labels	Sum of Length
HOPETOWN	15165.23
RURAL	1124.79
STRYDENBURG	2397.47
Grand Total	18687.49



Chapter 3

Electricity Service Policy Objectives Taken From IDP									
Service Objectives <i>Service Indicators</i> (i)	Outline Service Targets (ii)	2011/2012		2012/2013			2013/2014	2015/2016	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	2013/2014 (viii)	2014/2015 (ix)	2015/2016 (x)
Service Objective xxx									
Provision of minimum supply of electricity	Additional households (HHs) provided with minimum supply during the year (Number of HHs below minimum supply level)	0 additional HHs (871 HHs below minimum)	0 additional HHs (871 HHs below minimum)	0 additional HHs (871 HHs below minimum)	0 additional HHs (871 HHs below minimum)	0 additional HHs (871 HHs below minimum)	301 additional HHs (1501 HHs below minimum)	300 additional HHs (900 HHs below minimum)	300 additional HHs (600 HHs below minimum)
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.									

T3.3.5

Chapter 3

Employees: Electricity Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					
4 - 6	3	4	2	2	50%
7 - 9					
10 - 12		2		2	100%
13 - 15					
16 - 18					
19 - 20					
Total	3	6	2	4	67%
<p><i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.</i></p> <p><i>*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i></p>					

T3.3.6

No Capital projects for the year.

R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Project A					280
Project B					150
Project C					320
Project D					90
<p><i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i></p>					T3.3.8

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

Chapter 3

The installation of the 5 MVA sub-station in Hopetown is progressing well with the 5 MVA transformer being commissioned in Dec 2012. This transformer will run in parallel with the existing two 1 MVA transformers until the end of Jan 2013. Thereafter it will be fully commissioned and the existing two 1 MVA transformers decommissioned, serviced and re-sited at the new sub-station platform. Bulk electricity provision in Hopetown will thus be secured in 2015/2016 financial year

The targets for electrification to areas in Steynville and Strydenburg will not be realised as per IDP requirements due to the lack of project management within the municipality.

T3.3.9

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

Currently, Thembelihle provides a weekly refuse collection to all residents in Hopetown and Strydenburg. However, refuse removal in Steynville (part of Hopetown) is still proving to be difficult because the residents do not place their plastic bags out in the street for collection. Refuse is rather thrown onto rubbish heaps on block corners. This results in costly exercises to remove the refuse as garden and building rubble as well as carcasses are also thrown onto these heaps. Earth moving equipment has to be used (front-end loaders and tipper trucks) to remove the rubbish mounds.

Our priorities to the immediate future are to:

- Commission the new solid waste disposal site

- Decommission the existing dump site

Earthmoving and compaction equipment would need to be purchased to enable the municipality to effectively run the new waste disposal site.

Chapter 3

We plan to meet with the communities to discuss how best to address the issue of waste collection. Issues regarding the purchase of plastic bags, placing these bags in the street for collection and the removal of ash, garden refuse and building rubble must also be addressed.

T3.4.1

Description	2010/11	2011/12	2012/13	Current Year 2013/14			2014/15 Medium Term Revenue & Expenditure Framework		
	Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
<u>Refuse:</u>									
Removed at least once a week	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061
<i>Minimum Service Level and Above sub-total</i>	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061
Removed less frequently than once a week									
Using communal refuse dump									
Using own refuse dump									
Other rubbish disposal									
No rubbish disposal									
<i>Below Minimum Service Level sub-total</i>	-	-	-	-	-	-	-	-	-
Total number of households	2 601	2 601	2 601	4 061	4 061	4 061	4 061	4 061	4 061

Chapter 3

[illegible]

Chapter 3

Employees: Solid Waste Magement Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0				
4 - 6	6	4	4		0%
7 - 9	2	8	8		0%
10 - 12					
13 - 15					
16 - 18					
19 - 20					
Total	8	12	12	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.

*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.4.5

Chapter 3

COMMEN

Capital Expenditure Year 1: Waste Management Services					
R' 000					
Capital Projects	2014/15				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
No Projects					
Project A					
Project B					
Project C					
Project D	35	55	80	56%	90
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.4.9

T ON

WASTE MANGEMENT SERVICE PERFORMANCE OVERALL:

Waste Management within the municipality must receive higher priority in the coming years. This must start with the registration and licensing of our land fill sites in both Hopetown and Strydenburg.

Rubbish removal is the service least supported (payment-wise) by residents (27% payment).

Thembelihle will need to develop a Waste Management Strategy to improve its commitment to operating its land fill sites according to legislation.

T3.4.10

Chapter 3

3.5 HOUSING

INTRODUCTION TO HOUSING

Until now the provision of housing had been dealt with in collaboration with Pixley ka Seme District Municipality as well as Pixley ka Seme regional office of Dept COGHSTA.

The identification of housing need as well as categories of the need is conducted followed by the three step approach of applying for funding for town planning, provision of services and erection of top structures. For 2014/2015 no projects had been applied for.

The position of Manager for Technical Services and Housing Officer had been vacant creating an enormous challenge as far as planning and applications for projects had been concerned.

These applications had been forwarded on to the Northern Cape Department of Co-operative Governance, Human Settlements and Traditional Affairs.

The municipality has no entities established do deal with any Housing Services related matters.

T3.5.1

Percentage of households with access to basic housing			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
2009/2010	not known	not known	#VALUE!
2010/2011	not known	not known	#VALUE!
2011/2012	3431	2500	72.9%
2012/2013	3583	2648	73.9%
T3.5.2			

Chapter 3

[illegible]

Chapter 3

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

No projects were applied for in the financial year

T3.5.7

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Thembelihle endeavours to provide the following free basic services:

6 kl of potable water per month per household

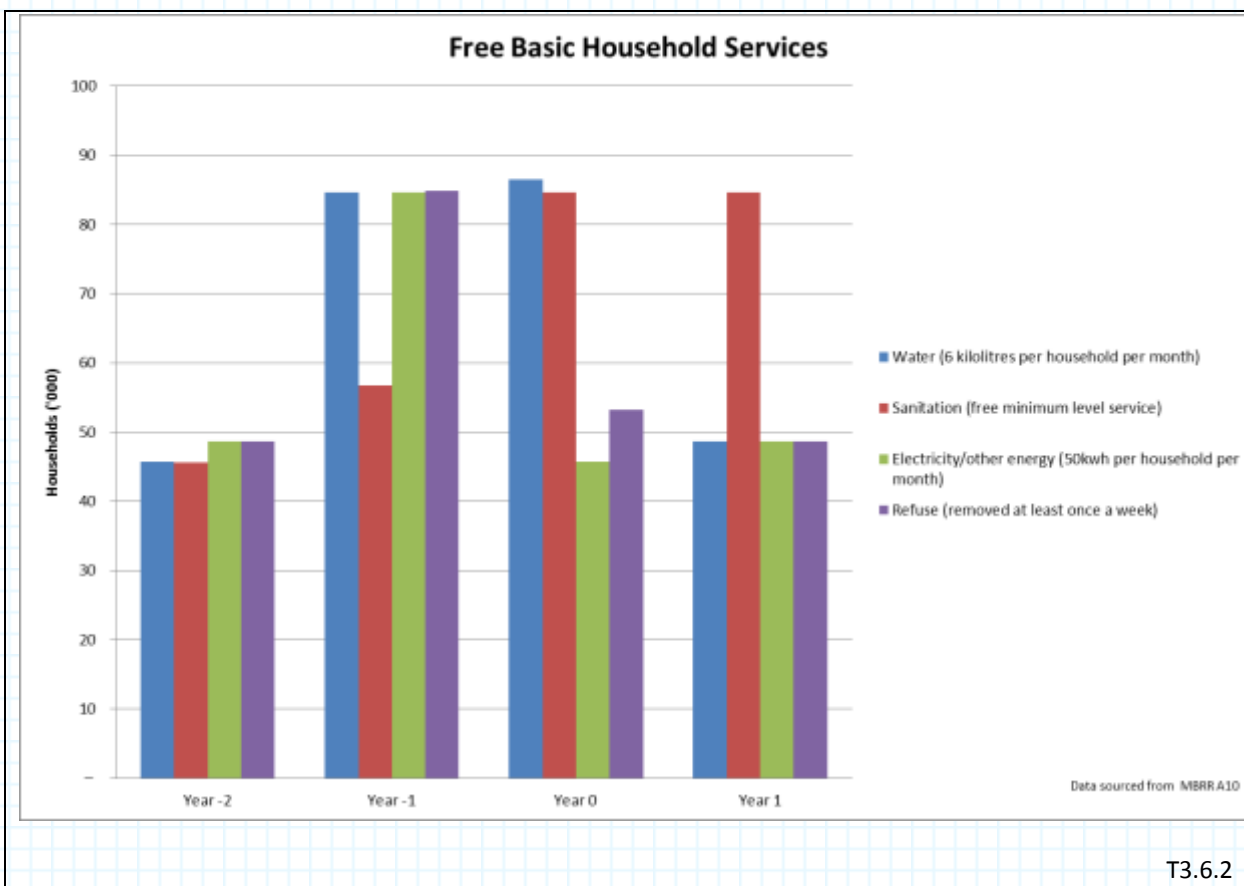
5 kWh of electricity

The latest indigent register indicates 1 476. 371 of these do not have access to free basic water. We plan to provide 271 indigent families with water and power in Sewendelaan (suburb of Steynville) in 2013. This means that 100 indigent families still need to be provided with free basic water in Strydenburg.

871 indigent families do not have access to power. 271 of these will be provided with access to 5 kWh free electricity per month. There remains then 500 that do not have access to free basic electricity. These families will be addressed when we develop the 750 erven required in Thembelihle.

T3.6.1

Chapter 3



Financial Performance 2012/2013: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	2011/2012	2012/2013			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	not available			12,749	100%
Waste Water (Sanitation)	not available			86,433	100%
Electricity	not available			10,588	100%
Waste Management (Solid Waste)	not available			81,410	100%
Total	not available			191,180	100%
T3.6.4					

Chapter 3

[illegible]

Chapter 3

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

Free basic services are provided in the following services:

6 kℓ/month per household

50 kWh/month per household

Thembelihle Local Municipality needs to update its indigent register as a priority for planning purposes and funding resourcing.

T3.6.6

COMPONENT B: ROAD TRANSPORT

This component includes: roads; transport; and waste water (stormwater drainage).

INTRODUCTION TO ROAD TRANSPORT

The IDP requires the development of a taxi rank in Hopetown. A Business Plan needs to be developed for this project.

The NC184 provincial road between Douglas and Hopetown is currently being upgraded to a surfaced road. This is likely to increase traffic into Hopetown via this route. Consequently the main streets in Hopetown that will receive this traffic are Church and Wiid Streets. The condition of these streets is poor and Thembelihle needs to plan to have these streets upgraded with a more robust pavement design to handle the increased traffic load.

Stormwater Master Drainage Planning must be completed in our towns. The drainage of the community areas must be effected as part of the operations and maintenance planning of our roads.

T3.7.0

3.7 ROADS

INTRODUCTION TO ROADS

Chapter 3

The development of Thembelihle's roads requires prior planning.

The main service delivery issues are:

Poor stormwater drainage which affects surfaced roads – potholing

Poor vertical alignment design of existing roads in Steynville to assist with drainage

Poor maintenance on existing roads and infrastructure

Inadequate planning for development of road infrastructure

These issues will be addressed in 2013. Master Drainage Planning must be expedited and Business Plans developed for the refurbishment of all bus and taxi routes, especially the main roads into our suburbs.

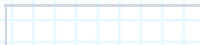
T3.7.1

Thembelihle Road Lines

Row Labels	Sum of Lenght
not defined	4295.61
Thembelihle	49808.72
Grand Total	54104.33



Chapter 3



TT3.7.5

Chapter 3

[illegible]

Chapter 3

Employees: Road Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					
4 - 6	7	14	14		0%
7 - 9	1	2	2		0%
13 - 15					
16 - 18					
19 - 20					
Total	8	16	16	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.
 *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.7.7

Capital Expenditure Year 1: Road Services					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	8825	8825	8825	0%	
Street Steynville					
Project B	8825	8825	8825	0%	8825
Project C					
Project D					
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.7.9

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

Chapter 3

Thembelihle has no capital projects for roads at present. There are large capital projects on both the NC184 provincial road between Douglas and Hopetown and the widening of the N12 national road. These are being managed by other agencies and consulting engineers. There is also a pedestrian safety project to address pedestrian safety on the N12. This project will kicked-off in 2013.

T3.7.10

3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

INTRODUCTION TO TRANSPORT

The municipality DOES NOT operate a public transport and also NOT through an entity

T3.8.1

Concerning T3.8.2

T3.8.2.1

Chapter 3

Chapter 3

COMMENT ON THE T PERFORMANCE OF TRANSPORT OVERALL:

NO SERVICES PROVIDED

T3.8.7

3.9 WASTE WATER (STORMWATER DRAINAGE)

INTRODUCTION TO STORMWATER DRAINAGE

Stormwater drainage in Thembelihle has received very little attention in the past. Steynville has been sited on a very flat area topographically so that drainage problems have caused major damage to roads because of ponding in the roads. Master Drainage Planning needs to be done to identify the priority problem areas for immediate attention. Drainage of the areas must be addressed before any significant maintenance plan can be developed for the road networks.

T3.9.1

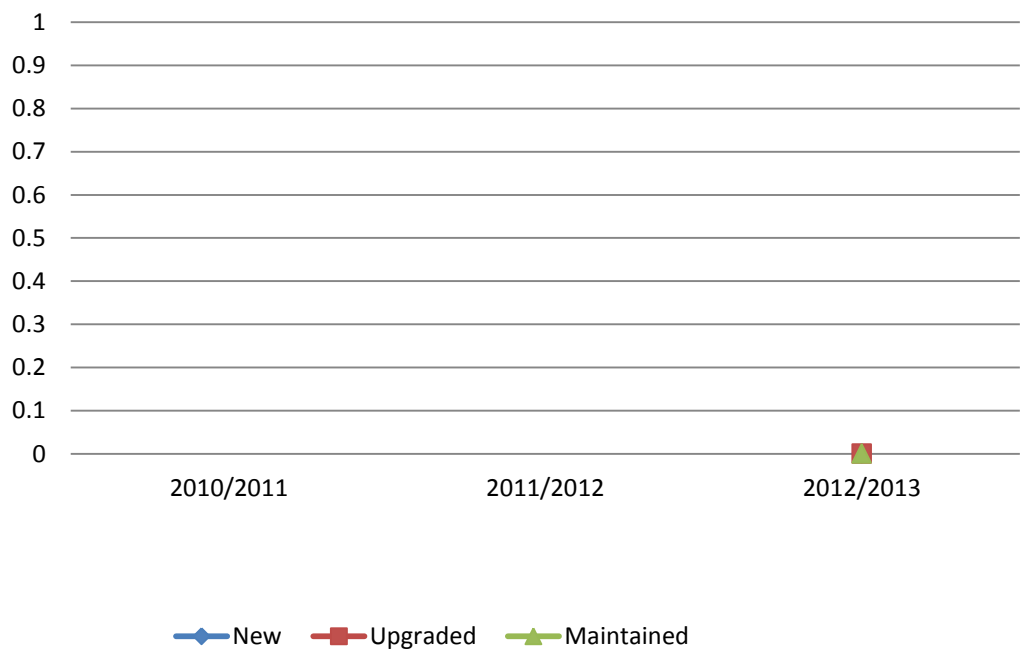
Stormwater Infrastructure				Kilometers
	Total Stormwater measures	New stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
2010/2011	not known	0	0	0
2011/2012	0	0	0	0
2012/2013	0	0	0	0

Chapter 3

T3.9.2

Cost of Construction/Maintenance			
			R' 000
	Stormwater Measures		
	New	Upgraded	Maintained
2010/2011			
2011/2012			
2012/2013	0	0	0
			T3.9.3

Stormwater infrastructure costs



T3.9.4

Chapter 3

Stormwater Policy Objectives Taken From IDP									
Service Objectives <i>Service Indicators</i> (i)	Outline Service Targets (ii)	2011/2012		2012/2013			2013/2014	2014/2015	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Development of fully integrated stormwater management systems including wetlands and natural water courses	Phasing in of systems	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); Timescale x yrs	Strategy approval (Yes/No); x yrs remaining	Completion (Yes/No); x yrs remaining	Completion (Yes/No); x yrs remaining
	Master Drainage Plan								
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.									

T3.9

T3.9.5

Chapter 3

Employees: Stormwater Services					
Job Level	2011/2012	2012/2013			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	included in roads section				#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.

**Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.9.6

Financial Performance 2012/2013: Stormwater Services					
					R'000
Details	2011/2012	2012/2013			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	not recorded				#DIV/0!
Expenditure:					
Employees					#DIV/0!
Repairs and Maintenance					#DIV/0!
Other					#DIV/0!
Total Operational Expenditure					#DIV/0!
Net Operational Expenditure	#VALUE!	0	0	0	#DIV/0!

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.9.7

Chapter 3

Capital Expenditure 2012/2013: Stormwater Services					
R' 000					
Capital Projects	2012/2013				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A	No projects				
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.9.8

COMMENT ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

Thembelihle has had no stormwater drainage capital projects during the financial year.

T3.9.9

Chapter 3

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

INTRODUCTION TO PLANNING AND DEVELOPMENT

The municipality is an hour's drive from Kimberley which has been declared as a special economic zone which offers the opportunity to tap into the vast potential this presents.

The town of Hopetown is situated right on the crossroads of the N12 and the route accessing the N10 at Hanover and the upgrading of the road to Douglas to a tarred road presents even more future local economic development potential.

The activities surrounding the SKA in the Carnarvon area may offer some further opportunities.

The banks of the Orange River also present enormous economic development potential.

T3.10.0

3.10 PLANNING

INTRODUCTION TO PLANNING

The Planning section need to be strengthened drastically. The position of Manager: Planning and Development is featured on the approved staff establishment and need to be filled in the 2015/2016 financial year.

The same conditions has bearing on the position of the Housing Officer.

Planning strategies and town planning are done by external service providers with input from municipal officials and consultations with council

Building regulation is seen to by the district municipality as part of the shared services agreement signed between Thembelihle Municipality and Pixley ka Seme District Municipality.

Enforcement is taken care of in house.

T3.10.1

Chapter 3

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning		Built Environment	
	Year 0	Year 1	Year 0	Year 1	Year 0	Year 1
Planning application received		none		four		one
Determination made in year of receipt						yes
Determination made in following year				yes		
Applications withdrawn						
Applications outstanding at year end				three		
						T3.10.2

Chapter 3

[illegible]

Chapter 3

Employees: Planning Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.

**Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.*

T3.10.4

Capital Expenditure Year 1: Planning Services					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A	0	0	0	#DIV/0!	0
Project B	0	0	0	#DIV/0!	0
Project C	0	0	0	#DIV/0!	0
Project D	0	0	0	#DIV/0!	0
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T3.10.6

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

T3.10.7

Chapter 3

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO ECONOMIC DEVELOPMENT

A local economic development plan aligned to the district and provincial plan have been compiled.

There had been approval extended for the rental of some commonage land in Hopetown and Strydenburg for the erection of PV Solar Power Electricity Generating plants.

There are also a further three of these developments under way on private property in the municipal area.

The municipality is also together with Siyathemba, Siyacuma and Renosterberg municipalities involved in a aquaculture fish farming project spearheaded by the Department of Trade and Industry and Pixley ka Seme District Municipality.

T3.11.1

Chapter 3

Economic Activity by Sector			
			estimated %
Sector	Year -1	Year 0	Year 1
Agric, forestry and fishing	48%	48%	48%
Mining and quarrying	13%	13%	13%
Manufacturing	9%	9%	9%
Wholesale and retail trade	14%	14%	14%
Finance, property, etc.	5%	5%	5%
Govt, community and social services	8%	8%	8%
Infrastructure services	3%	3%	3%
	100%	100%	100%
T3.11.2			

Economic Employment by Sector			
Jobs estimated % according to IDP			
Sector	Year -1 No.	Year 0 No.	Year 1 No.
Agric, forestry and fishing	35%	35%	35%
Mining and quarrying	5%	5%	5%
Manufacturing	8%	8%	8%
Wholesale and retail trade	11%	11%	11%
Finance, property, etc.	3%	3%	3%
Govt, community and social services	21%	21%	21%
Infrastructure services	17%	17%	17%
Total	100%	100%	100%
T3.11.3			

COMMENT ON LOCAL JOB OPPORTUNITIES:

The Northern Cape Tourism Master Plan will inform the prospects for developments in the municipal area.

Initial indications are that establishing accommodation to cater for even the minimum demand will have substantial beneficial spin-offs.

The building of a small scale conference facility will also contribute to job creation and economic development opportunities in a similar manner.

T3.11.4

Chapter 3

Jobs Created during Year 1 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	Jobs created No.	Jobs lost/displaced by other initiatives No.	Net total jobs created in year No.	Method of validating jobs created/lost
Total (all initiatives)	0	0	0	
Year -1	0	0	0	
Year 0	0	0	0	
Year 1	0	0	0	
Initiative A (Year 1)	none	none	none	
Initiative B (Year 1)	none	none	none	
Initiative C (Year 1)	none	none	none	

T3.11.5

Job creation through EPWP* projects		
Details	EPWP Projects No.	Jobs created through EPWP projects No.
2010/2011	not known	0
2011/2012	not known	0
2012/2013	4	139
* - Extended Public Works Programme		

T3.11.6

Chapter 3

[illegible]

Chapter 3

Employees: Local Economic Development Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	#DIV/0!
4 - 6	0	0	0	0	#DIV/0!
7 - 9	0	0	0	0	#DIV/0!
10 - 12	1	1	1		0%
13 - 15	0	0	0	0	#DIV/0!
16 - 18	0	0	0	0	#DIV/0!
19 - 20	0	0	0	0	#DIV/0!
Total	1	1	1	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.

*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.11.8

Capital Expenditure Year 1: Economic Development Services					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A					280
Project B					150
Project C					320
Project D					90

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

T3.11.10

COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

Chapter 3

T3.11.11

COMPONENT D: COMMUNITY & SOCIAL SERVICES

This component includes: libraries and archives; museums arts and galleries; community halls; cemeteries and crematoria; child care; aged care; social programmes, theatres.

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

Three libraries service the residents of Thembelihle Municipality as well as two community halls and four cemeteries.

T3.52.0

3.52 LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

Three libraries service the residents of Thembelihle Municipality as well as two community halls.

T3.52.1

Chapter 3

SERVICE DELIVERED BY LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER
(THEATRES, ZOOS, ETC)

The libraries are open Monday to Friday from 07H30 to 13H00 and 14H00 to 16H30 at no cost to the users.

The community halls are available at a fee and schools pay a reduced tariff.

T3.52.2

Chapter 3

[illegible]

Chapter 3

Employees: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	2	2	2	0	0%
4 - 6	3	3	3	0	0%
7 - 9	3	3	3	0	0%
10 - 12				0	#DIV/0!
13 - 15				0	#DIV/0!
16 - 18				0	#DIV/0!
19 - 20				0	#DIV/0!
Total	8	8	8	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.
 *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

COMMENT ON THE PERFORMANCE OF LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC) OVERALL:

Libraries are well stocked, well supported by Dept Arts and Culture and properly manned. Different programmes as contained in the business plan are run.

This service can only go from strength to strength.

T3.52.7

Chapter 3

.55 CEMETORIES AND CREMATORIIUMS

INTRODUCTION TO CEMETORIES & CREMATORIIUMS

Funds and projects for cleaning and minor works are provided by the district municipality and/or sector departments.

T3.55.1

SERVICE STATISTICS FOR CEMETORIES & CREMATORIIUMS

T3.55.2

Chapter 3

Cemeteries and Crematoriums Policy Objectives Taken From IDP									
Service Objectives <i>Service Indicators</i> (i)	Outline Service Targets (ii)	Year 0		Year 1			Year 2	Year 4	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	 (iv)	*Previous Year (v)	*Current Year (vi)	 (vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
<i>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</i>									

Chapter 3

Employees: Cemeteries and Crematoriums					
Job Level	2011/2012	2012/2013			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.
 *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2012/2013: Cemeteries and Crematoriums					
					R'000
Details	2011/2012	2012/2013			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue					#DIV/0!
Expenditure:					
Employees					#DIV/0!
Repairs and Maintenance					#DIV/0!
Other					#DIV/0!
Total Operational Expenditure	0	0	0	0	#DIV/0!
Net Operational Expenditure	0	0	0	0	#DIV/0!

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

COMMENT ON THE PERFORMANCE OF CEMETORIES & CREMATORIALS OVERALL:

T3.55.7

Chapter 3

3.56 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Provided for by sectoral departments.

T3.56.1

SERVICE STATISTICS FOR CHILD CARE

T3.56.2

Chapter 3

Child Care; Aged Care; Social Programmes Policy Objectives Taken From IDP									
Service Objectives <div>Service Indicators</div> (i)	Outline Service Targets (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
<p><i>Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.</i></p>									
T3.56.3									

Chapter 3

Employees: Child Care; Aged Care; Social Programmes					
Job Level	2011/2012	2012/2013			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.
 *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2012/2013: Child Care; Aged Care; Social Programmes					
					R'000
Details	2011/2012	2012/2013			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue					#DIV/0!
Expenditure:					
Employees					#DIV/0!
Repairs and Maintenance					#DIV/0!
Other					#DIV/0!
Total Operational Expenditure	0	0	0	0	#DIV/0!
Net Operational Expenditure	0	0	0	0	#DIV/0!

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Chapter 3

Capital Expenditure 2012/2013: Child Care; Aged Care; Social Programmes					
R' 000					
Capital Projects	2012/2013				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A				#DIV/0!	
Project B				#DIV/0!	
Project C				#DIV/0!	
Project D				#DIV/0!	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.56.6

COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

No services provided by the municipality

T3.56.7

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

INTRODUCTION TO CORPORATE POLICY OFFICES, Etc

Delete Directive note once comment is complete – Provide brief introductory comments.

T3.69.0

3.69 EXECUTIVE AND COUNCIL

This component includes: Executive office (mayor; councilors; and municipal manager).

INTRODUCTION TO EXECUTIVE AND COUNCIL

Chapter 3

We are a low capacity municipality. The work is done by three committees of council and the senior managers and staff of the municipality.

The municipal manager is responsible for overall management and ultimately accountability of all inputs, outputs and how outcomes are achieved.

T3.69.1

SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

T3.69.2

Chapter 3

[illegible]

Chapter 3

Employees: The Executive and Council					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3				0	#DIV/0!
4 - 6				0	#DIV/0!
7 - 9				0	#DIV/0!
10 - 12				0	#DIV/0!
13 - 15	7	7	7	0	0%
16 - 18				0	#DIV/0!
19 - 20				0	#DIV/0!
Total	7	7	7	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.69.4

Financial Performance Year 1: The Executive and Council					
R'000					
Details	Year 0	Year 1			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	R 13,249,000.00	R 14,630,000.00	R 14,630,000.00	R 14,630,000.00	0%
Expenditure:					
Employees	R 2,236,186.00	R 1,778,876.00	R 1,778,876.00	R 1,810,567.31	2%
Repairs and Maintenance	R 0.00	R 0.00	R 0.00	R 0.00	#DIV/0!
Other	R 1,047,799.00	R 958,522.00	R 3,106,232.00	R 1,290,632.33	26%
Total Operational Expenditure	R 3,283,985.00	R 2,737,398.00	R 4,885,108.00	R 3,101,199.64	12%
Net Operational Expenditure	-R 9,965,015.00	-R 11,892,602.00	-R 9,744,892.00	-R 11,528,800.36	-3%

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. T3.69.5

Chapter 3

Capital Expenditure Year 1: The Executive and Council					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A				#DIV/0!	280
Project B				#DIV/0!	150
Project C				#DIV/0!	320
Project D				#DIV/0!	90
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.69.6

COMMENT ON THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

T3.69.7

3.70 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES

Delete Directive note once comment is complete – Provide brief introductory comments. Set out priorities and the impact you have had on them during the year. Explain the measures taken to improve performance and the major efficiencies achieved by financial service during the year.

T3.70.1

Chapter 3

Debt Recovery								
								R' 000
Details of the types of account raised and recovered	Year 0		Year 1			Year 2		
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Billed in Year	Estimated outturn for accounts billed in year	Estimated Proportion of accounts billed that were collected %
Property Rates								
Electricity - B								
Electricity - C								
Water - B								
Water - C								
Sanitation								
Refuse								
Other								
B- Basic; C= Consumption. See chapter 6 for the Auditor General's rating of the quality of the financial Accounts and the systems behind them.								T3.70.2

Concerning T3.70.2

Delete Directive note once table is complete – The proportion of account value billed is calculated by taking the total value of the year's revenues collected against the bills raised in the year by the year's billed revenues.

T3.70.2.1

Chapter 3

Financial Service Policy Objectives Taken From IDP									
Service Objectives <div>Service Indicators</div> (i)	Outline Service Targets (ii)	Year 0		Year 1			Year 2	Year 4	
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
Increase in speed of payment of tariffs, tax demands, invoices	No more than x% of creditors raised (in Rand value) during the year outstanding (o/s) at year end	No more than T0% of current yr creditors o/s at yr end	No more than A0% of current yr creditors o/s at yr end	No more than T1% of current yr creditors o/s at yr end	No more than T1% of current yr creditors o/s at yr end	No more than A1% of current yr creditors o/s at yr end	No more than T2% of current yr creditors o/s at yr end	No more than T5% of current yr creditors o/s at yr end	No more than T5% of current yr creditors o/s at yr end
Reducing the number of invoices raised by increasing advance payment for services rendered (A project requiring participation by all departments but let by the central finance department)	x% reduction in number of invoices raised over the previous year's target	T0% reduction in invoices raised; target limit of invoices	A0% reduction in invoices raised; target limit of invoices	T1% reduction in invoices raised; target limit of invoices	T1% reduction in invoices raised; target limit of invoices	A1% reduction in invoices raised; target limit of invoices	T2% reduction in invoices raised; target limit of invoices	T5% reduction in invoices raised; target limit of invoices	T5% reduction in invoices raised; target limit of invoices
Improving speed of legal measures to recover revenues	Commence legal proceedings for recovery of revenues within 4 weeks of the due date	Legal proceeding within 4 weeks of due date	Legal proceeding within 4 weeks of due date	Legal proceeding within 4 weeks of due date	Legal proceeding within 4 weeks of due date	Legal proceeding within 4 weeks of due date	% of legal proceeding commenced within 4 weeks of due date	% of legal proceeding commenced within 4 weeks of due date	% of legal proceeding commenced within 4 weeks of due date
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; * 'Current Year' refers to the targets set in the Year 1 Budget/IDP round. * 'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.									

T3.70.3

Chapter 3

COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

Delete Directive note once comment's completed – Explain the priority of the four largest capital projects and explain the variations from budget for net operating and capital expenditure. Confirm your year 5 targets set out in the IDP schedule can be attained within approved budget provision and if not then state how you intend to rectify the matter. Explain the priority of the four largest capital projects and explain variances from budget for net operating and capital expenditure. Also explain any likely variation to the total approved project value (arising from year 1 and/or previous year actuals, or expected future variations).

T3.70.7

3.71 HUMAN RESOURCE SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

The HR function had only one (1) staff member where as there should have been three staff members at the very least.

The intention is to address this issue in the staff establishment for 2013/2014.

T3.71.1

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

T3.71.2

Chapter 3

[illegible]

Chapter 3

Employees: Human Resource Services					
Job Level	Year 0	Year 1			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12	1	1	1	0	0%
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	1	1	1	0	0%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.71.4

Capital Expenditure Year 1: Human Resource Services					
R' 000					
Capital Projects	Year 1				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A				#DIV/0!	280
Project B				#DIV/0!	150
Project C				#DIV/0!	320
Project D				#DIV/0!	90

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. T3.71.6

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

Chapter 3

The identified human capacity shortage need to be supplemented with a Skills Development Facilitator as well as a Payroll Clerk in the very least.

Employees are serviced but satisfaction level need to be measured.

T3.71.7

3.72 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes: Information and Communication Technology (ICT) services.

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Delete Directive note once comment is complete – Provide brief introductory comments. Set out priorities and the impact you have had on them during the year. Explain the measures taken to improve performance and the major efficiencies achieved by ICT service during the year.

T3.72.1

SERVICE STATISTICS FOR ICT SERVICES

T3.72.2

Chapter 3

Chapter 3

ICT Services Policy Objectives Taken From IDP									
Service Objectives <div>Service Indicators (i)</div>	Outline Service Targets (ii)	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									
					</				

Chapter 3

Employees: ICT Services					
Job Level	2011/2012	2012/2013			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.
 *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.72.4

Financial Performance 2012/2013: ICT Services					
Details	2011/2012	2012/2013			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue					#DIV/0!
Expenditure:					
Employees					#DIV/0!
Repairs and Maintenance					#DIV/0!
Other					#DIV/0!
Total Operational Expenditure	0	0	0	0	#DIV/0!
Net Operational Expenditure	0	0	0	0	#DIV/0!

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T3.72.5

Chapter 3

Capital Expenditure 2012/2013: ICT Services					
R' 000					
Capital Projects	2012/2013				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	#DIV/0!	
Project A				#DIV/0!	
Project B				#DIV/0!	
Project C				#DIV/0!	
Project D				#DIV/0!	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T3.72.6

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

Thembelihle Municipality is a low capacity municipality having a severely challenged cash flow making it very difficult to establish an ICT Services section at this point in time.

Initiatives are under way to improve the cash flow and to then expand the capacity to deliver by including services like that for ICT.

T3.72.7

3.73 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

This component includes: property; legal; risk management and procurement services.

Chapter 3

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

These services are provided by an overextended Corporate Services Department employing the services of external service providers where the capacity is wanting

T3.73.1

SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

T3.73.2

Chapter 3

Property; Legal; Risk Management; and Procurement Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
		*Previous Year (iii)		*Previous Year (v)	*Current Year (vi)		*Current Year (viii)	*Current Year (ix)	*Following Year (x)
Service Objective xxx									

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are ‘universal municipal indicators’. *‘Previous Year’ refers to the targets that were set in the Year 0 Budget/IDP round; *‘Current Year’ refers to the targets set in the Year 1 Budget/IDP round. *‘Following Year’ refers to the targets set in the Year 2 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.

Chapter 3

Employees: Property; Legal; Risk Management; and Procurement Services					
Job Level	2011/2012	2012/2013			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3					#DIV/0!
4 - 6					#DIV/0!
7 - 9					#DIV/0!
10 - 12					#DIV/0!
13 - 15					#DIV/0!
16 - 18					#DIV/0!
19 - 20					#DIV/0!
Total	0	0	0	0	#DIV/0!
<p><i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June.</i></p> <p><i>*Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i></p>					

COMMENT ON THE PERFORMANCE OF PROPERTY SERVICES OVERALL:

The services of the Planning and Development Department will go a long way to improve the delivery on this very important service.

T3.73.7

Chapter 4

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

INTRODUCTION

At present the process unfold as follows: management discuss and formulate points for discussion which is discussed with the mayor and presented to labour in the local labour forum for further inputs.

Strategies are then finalized for implementation.

T4.0.1

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Summary of Personnel Numbers				Current Year 2013/14			Budget Year 2014/15		
Number	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities									
Councillors (Political Office Bearers plus Other Councillors)	7FTE	7		7FTE	1	6	7FTE	7	
Board Members of municipal entities									
Municipal employees									
Municipal Manager and Senior Managers	4FTE		2	4FTE	1	3	4FTE	1	3
Other Managers	5FTE	2		2FTE	2		4FTE	4	
Professionals	–	2	–	2	–	–	–	1	–
Finance	1FTE	1		1FTE	1		1FTE	1	
Spatial/town planning	2FTE			2FTE					
Information Technology	1FTE			1FTE					
Roads									
Electricity									
Water									
Sanitation									
Refuse									
Other	2FTE	1		2FTE	1				
Technicians	–	–	–	–	1	2	–	–	–
Finance									
Spatial/town planning									
Information Technology				2FTE		2			
Roads									
Electricity				1FTE	1				
Water									
Sanitation									
Refuse									
Other	3FTE			3FTE					
Clerks (Clerical and administrative)	19FTE	16	7	19FTE	18	7		6	
Service and sales workers	1FTE			1FTE					
Skilled agricultural and fishery workers	4FTE	3		4FTE	3				
Craft and related trades									
Plant and Machine Operators	12FTE	11		12FTE	11		12FTE	12	
Elementary Occupations	44FTE	32	2	44FTE	35	2		48	
TOTAL PERSONNEL NUMBERS	–	73	11	–	74	20	–	79	3

Chapter 4

Vacancy Rate: Year 1			
Designations	*Total Approved Posts	*Vacancies (Total time that vacancies exist using fulltime equivalents)	*Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	0	0.00
CFO	1	0	0.00
Other S57 Managers (excluding Finance Posts)	3	1	33.33
Other S57 Managers (Finance posts)	0	0	#DIV/0!
Police officers	0	0	
Fire fighters	0	0	
Senior management: Levels 13-15 (excluding Finance Posts)	3	0	0.00
Senior management: Levels 13-15 (Finance posts)	2	0	0.00
Highly skilled supervision: levels 9-12 (excluding Finance posts)	5	0	0.00
Highly skilled supervision: levels 9-12 (Finance posts)	1	0	0.00
Total	16	1	6.25
<i>Note: *For posts which are established and funded in the approved budget or adjustments budget (where changes in employee provision have been made). Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i>			

T4.1.2

Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year	Terminations during the Financial Year	Turn-over Rate*
	No.	No.	
2012/2013	70	0	0.00%
<i>* Divide the number of employees who have left the organisation within a year, by total number of employees who occupied posts at the beginning of the year</i>			

T4.1.3

COMMENT ON VACANCIES AND TURNOVER:

The figure for vacancies is misleading in that the human resource capacity to facilitate effective service delivery is quite low and need is not reflected by the approved staff establishment.

T4.1.4

Chapter 4

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The municipality is including in the staff establishment for 2014/2015 the appointment of an Industrial Relations Officer which has been identified as a serious lack of capacity.

The human resource section needs to be strengthened with the appointment of a skills development facilitator as well as a payroll clerk to improve the service rendered.

A large number of the HR policies need to be reviewed to ensure that they address the realities experienced at present.

T4.2.0

Chapter 4

4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
1	Affirmative Action	100%	0%	
2	Attraction and Retention	100%	0%	
3	Code of Conduct for employees	100%	0%	
4	Delegations, Authorisation & Responsibility	100%	100%	1-Feb-12
5	Disciplinary Code and Procedures	100%	100%	Bargaining Council process
6	Essential Services	100%	100%	NC Division Bargaining Council
7	Employee Assistance / Wellness	100%	0%	
8	Employment Equity	100%	0%	
9	Exit Management	100%	0%	
10	Grievance Procedures	100%	100%	Bargaining Council process
11	HIV/Aids	100%	0%	
12	Human Resource and Development	100%	0%	
13	Information Technology	0%	0%	
14	Job Evaluation	100%	0%	SALGA led process
15	Leave	100%	0%	
16	Occupational Health and Safety	100%	0%	
17	Official Housing	100%	0%	
18	Official Journeys	100%	0%	
19	Official transport to attend Funerals	0%	0%	
20	Official Working Hours and Overtime	100%	0%	
21	Organisational Rights	100%	0%	
22	Payroll Deductions	100%	0%	
23	Performance Management and Development	100%	0%	
24	Recruitment, Selection and Appointments	100%	0%	
25	Remuneration Scales and Allowances	100%	100%	Bargaining Council process
26	Resettlement	0%	0%	
27	Sexual Harassment	100%	0%	
28	Skills Development	100%	0%	
29	Smoking	50%	0%	
30	Special Skills	0%	0%	
31	Work Organisation	0%	0%	
32	Uniforms and Protective Clothing	100%	0%	
33	Other:	100%	0%	

Use name of local policies if different from above and at any other HR policies not listed.

T4.2.1

Chapter 4

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

The intention is employ consultants to look at the reviewing of current policies and the drafting of additional policies where identified as necessary.

T4.2.1.1

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees	Estimated cost
	Days	%	No.	No.	Days	R' 000
Lower skilled (Levels 1-2)						
Skilled (Levels 3-5)						
Highly skilled production (levels 6-8)						
Highly skilled supervision (levels 9-12)						
Senior management (Levels 13-15)						
MM and S57						
Total	0	#DIV/0!	0	0		0
* - Number of employees in post at the beginning of the year						
*Average is calculated by taking sick leave in column 2 divided by total employees in column 5						

T4.3.2

Chapter 4

Average Number of Days Sick Leave (excl IOD)

■ *Average sick leave per Employee
■ *Average sick leave per Employees, Highly skilled (Levels 1-2), 0.00
■ *Average sick leave per Employees, Highly skilled (Levels 3-4), 0.00
■ *Average sick leave per Employees, Highly skilled (Levels 5-6), 0.00
■ *Average sick leave per Employees, Highly skilled (Levels 7-8), 0.00
■ *Average sick leave per Employees, Highly skilled (Levels 9-12), 0.00
■ *Average sick leave per Employees, Highly skilled (Levels 13-15), 0.00
■ *Average sick leave per Employees, MM and S57, 0.00

T4.3.3

COMMENT ON INJURY AND SICK LEAVE:

Delete Directive note once comment's completed – Comment on injury and sick leave indicated in the above tables. Explain steps taken during the year to reduce injuries and follow-up action in relation to injury and sick leave (e.g. are injuries examined by the municipality's own doctor; are those taking long or regular periods of sick leave monitored by municipality's doctor; and are personal records maintained of the number of instances of sick leave and amount of time taken each year?)

T4.3.4

[illegible]

Chapter 4

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
none to report on			
		T4.3.6	

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

None to report

T4.3.7

4.4 PERFORMANCE REWARDS

Chapter 4

Performance Rewards By Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 1 R' 000	Proportion of beneficiaries within group %
Lower skilled (Levels 1-2)	Female				
	Male				
Skilled (Levels 3-5)	Female				
	Male				
Highly skilled production (levels 6-8)	Female				
	Male				
Highly skilled supervision (levels 9-12)	Female				
	Male				
Senior management (Levels 13-15)	Female				
	Male				
MM and S57	Female				
	Male				
Total					
Has the statutory municipal calculator been used as part of the evaluation process ?					Yes/No
<p>Note: MSA 2000 S51(d) requires that ... 'performance plans, on which rewards are based should be aligned with the IDP'... (IDP objectives and targets are set out in Chapter 3) and that Service Delivery and Budget Implementation Plans (developed under MFMA S69 and Circular 13) should be consistent with the higher level IDP targets and must be incorporated appropriately in personal performance agreements as the basis of performance rewards. Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right hand side of the column (as illustrated above).</p>					T4.4.1

COMMENT ON PERFORMANCE REWARDS:

No performance rewards were paid during the year.

T4.4.1.1

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

Chapter 4

No support from the LGSETA.

We did however manage to be included in some programmes.

T4.5.0

Chapter 4

4.5 SKILLS DEVELOPMENT AND TRAINING

Skills Matrix														
Management level	Gender	Employees in post as at 30 June Year 1	Number of skilled employees required and actual as at 30 June Year 1											
			Learnerships			Skills programmes & other short courses			Other forms of training			Total		
		No.	Actual: End of Year 0	Actual: End of Year 1	Target	Actual: End of Year 0	Actual: End of Year 1	Target	Actual: End of Year 0	Actual: End of Year 1	Target	Actual: End of Year 0	Actual: End of Year 1	Target
MM and s57	Female	0	0	0	0	0	0	0	0	0	0			
	Male	3	0	0	0	0	0	0	0	0	0			
Councillors, senior officials and managers	Female	4	0	0	0	0	0	0	0	0	0			
	Male	3	0	0	0	0	0	0	0	0	0			
Technicians and associate professionals*	Female		0	0	0	0	0	0	0	0	0			
	Male	1	0	0	0	0	0	0	0	0	0			
Professionals	Female		0	0	0	0	0	0	0	0	0			
	Male		0	0	0	0	0	0	0	0	0			
Sub total	Female	4												
	Male	7												
Total		11		0	0		0	0		0	0		0	0

*Registered with professional Associate Body e.g CA (SA)

T4.5.1

Chapter 4

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting officer	1	0	1	1	1	1
Chief financial officer	1	0	1	1	1	1
Senior managers	3	0	3	0	3	0
Any other financial officials	4	0	4	0	0	0
Supply Chain Management Officials						
Heads of supply chain management units	1	0	1	0	0	0
Supply chain management senior managers	0	0	0	0	0	0
TOTAL	10	0	10	2	5	2
* This is a statutory report under the National Treasury: Local Government: MFMA Competency Regulations (June 2007)						T4.5.2

Skills Development Expenditure										
R'000										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female						10	20	10	20
	Male						20	25	20	25
Legislators, senior officials and managers	Female									
	Male									
Professionals	Female									
	Male									
Technicians and associate professionals	Female									
	Male									
Clerks	Female									
	Male									
Service and sales workers	Female									
	Male									
Plant and machine operators and assemblers	Female									
	Male									
Elementary occupations	Female									
	Male									
Sub total	Female						10	20	10	20
	Male						20	25	20	25
Total		0	0	0	0	0	30	45	30	45
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.									%*	*R
T4.5.3										

Chapter 4

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

The municipal manager completed his full financial competency certification and two senior managers are enrolled with a programme to come into compliance.

About three staff in the finance department (Budget and Treasury Office) are also enrolled in programmes to attain certification towards full compliance with the financial competency regulations..

T4.5.4

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

Delete Directive note once comment is complete – Explain the importance of managing workforce expenditure, the pressures to overspend and how spending is controlled (e.g. within approved establishment and against budget and anticipated vacancy rates arising from turnover). Also explain how municipality seeks to obtain value for money from work force expenditure.

T4.6.0

Chapter 4

Source: MBRR SA22

T4.6.1

COMMENT ON WORKFORCE EXPENDITURE:

The workforce numbers did not change year on year.

T4.6.1.1

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Lower skilled (Levels 1-2)	Female	0
	Male	0
Skilled (Levels 3-5)	Female	0
	Male	0
Highly skilled production (Levels 6-8)	Female	0
	Male	0
Highly skilled supervision (Levels 9-12)	Female	0
	Male	0
Senior management (Levels 13-16)	Female	0
	Male	0
MM and S 57	Female	0
	Male	0
Total		0
<i>Those with disability are shown in brackets '(x)' in the 'Number of beneficiaries' column as well as in the numbers at the right hand side of</i>		T4.6.2

Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
	none			

T4.6.3

Chapter 4

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
none to report				
				T4.6.4

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

NO POSTS WERE UPGRADED

T4.6.5

DISCLOSURES OF FINANCIAL INTERESTS

DONE AS PER REQUIREMENT

T4.6.6

Chapter 5

CHAPTER 5 – FINANCIAL PERFORMANCE

INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

Delete Directive note once comment is complete - Please explain how your municipality sought to contain inflationary pressures during the financial year. Take the 5 most expensive consultancy arrangements in 2008/09 and explain the costs, the reasons for the engagements and the results. Include such other introductory remarks as you wish.

T5.0.1

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

INTRODUCTION TO FINANCIAL STATEMENTS

Note: Statements of Revenue Collection Performance by vote and by source are included at **Appendix K**.

Delete Directive note once comment is complete - This component provides an overview of the financial performance of the municipality and focuses on the financial health of the municipality

T5.1.0

Chapter 5

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis						
	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	17 223 000	1 267 000	18 490 000	16 233 396	(2 256 604)	
Rental of facilities and equipment	488 000	26 000	514 000	454 400	(59 600)	
Interest received (trading)	3 178 000	(2 274 000)	904 000	807 643	(86 357)	
Licences and permits	-	-	-	20 358	20 358	
Administration and management fees received	-	-	-	1	1	
Commissions received	-	-	-	391 317	391 317	
Discount received	-	-	-	1 064 292	1 064 292	
Other income - (rollup)	819 000	(333 000)	486 000	599 401	113 401	
Connection Fees	-	-	-	74 796	74 796	
Interest received - investment	347 000	(45 000)	302 000	390 984	88 984	
Total revenue from exchange transactions	22 056 000	(1 368 000)	20 688 000	20 058 688	(629 312)	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	3 401 000	659 000	4 060 000	2 486 123	(1 573 877)	
Licences or Permits (Non-exchange)	280 000	(96 000)	184 000	3 571	(180 429)	
Informal Settlement Rates	-	-	-	112 539	112 539	
Transfer revenue						
Government grants & subsidies	42 520 000	(8 351 000)	34 169 000	43 743 279	9 574 279	
Public contributions and donations	-	-	-	1 243 338	1 243 338	
Fines, Penalties and Forfeits	4 021 000	491 000	4 512 000	3 913 136	(608 864)	
Total revenue from non-exchange transactions	50 822 000	(7 267 000)	43 555 000	51 601 888	8 046 888	
Total revenue	72 878 000	(8 635 000)	64 243 000	71 660 576	(1 212 424)	
Expenditure						
Personnel	(21 325 000)	1 118 000	(20 207 000)	(22 545 292)	(2 338 292)	
Remuneration of councillors	(2 380 000)	(239 000)	(2 619 000)	(2 498 053)	120 947	
Administration	-	-	-	(14 587)	(14 587)	
Depreciation and amortisation	(3 291 000)	(5 816 000)	(9 107 000)	(11 581 440)	(2 474 440)	
Finance costs	(393 000)	(252 000)	(645 000)	(3 476 287)	(2 831 287)	
Lease rentals on operating lease	-	-	-	(116 932)	(116 932)	
Bad debts written off	(8 749 000)	-	(8 749 000)	(5 689 570)	3 059 430	
Repairs and maintenance	(1 288 000)	492 000	(796 000)	(1 191 139)	(395 139)	
Bulk purchases	(6 898 000)	(2 480 000)	(9 378 000)	(10 372 009)	(994 009)	
Contracted Services	(161 000)	-	(161 000)	(91 531)	69 469	
Transfers and Subsidies	(1 313 000)	139 000	(1 174 000)	-	1 174 000	
General Expenses	(9 339 000)	(1 805 000)	(11 144 000)	(12 898 968)	(1 754 968)	
Total expenditure	(56 137 000)	(9 843 000)	(65 980 000)	(71 476 808)	(5 496 808)	

Chapter 5

Segmental Statement of Financial Performance for the year ended

Prior Year

Current Year

Actual Income Rand	Actual Expenditure Rand	Surplus (Deficit) Rand		Actual Income Rand	Actual Expenditure Rand	Surplus (Deficit) Rand
Municipality						
-	-	-	Executive & Council (Mayor and Council)	17 595 711	7 301 161	10 294 550
-	-	-	Finance & Admin/Finance	5 751 413	17 802 289	(12 050 826)
-	-	-	Planning and Development/Economic Development/Plan	17 567 121	11 613 555	5 953 566
-	-	-	Health/Clinics	1 315 605	7 682 965	(5 767 360)
-	-	-	Comm. & Social/Libraries and archives	1 319 507	1 252 797	66 710
-	-	-	Public Safety/Police	-	17 113	(17 113)
-	-	-	Waste Water Management/Sewerage	2 428 026	2 008 905	419 121
-	-	-	Road Transport/Roads	5 160 243	1 546 729	3 613 514
-	-	-	Water/Water Distribution	8 816 602	7 081 995	1 734 607
-	-	-	Electricity /Electricity Distribution	10 278 671	13 712 915	(3 434 244)
-	-	-	Other/Air Transport	1 236 081	1 455 432	(219 351)
-	-	-		72 108 980	71 475 806	633 174
Municipal Owned Entities						
Other charges						
-	-	-	Municipality	72 108 980	71 475 806	633 174
-	-	-	Total	72 108 980	71 475 806	633 174

COMMENT ON FINANCIAL PERFORMANCE:

Delete Directive note once comment is complete – Comment on variances above 10%.

T5.1.3

Chapter 5

5.2 GRANTS

30. Government grants and subsidies

Operating grants

Equitable share	16 735 000	15 565 001
Finance Management Grant (FMG)	1 600 000	1 650 000
National ACIP	-	3 734 245
Municipal System Implementation Grant (MSIG)	834 069	863 941
Expanded Public Works Programme (EPWP)	820 130	743 431
Library Grant	185 435	353 130
LG SETA Grant	33 878	34 827
Municipal Infrastructure Grant (MIG) Operating Portion	570 246	-
Regional Bulk Infrastructure Grant (RBIG) Operating portion	12 164	-
	21 090 912	22 980 575

Capital grants

Municipal Infrastructure Grant (MIG)	16 170 874	4 681 724
Integrated National Electricity Programme (INEP)	-	263 643
Regional Bulk Infrastructure Grant (RBIG)	6 481 493	4 675 269
	22 652 367	9 620 636
	43 743 279	32 601 211

Conditional and Unconditional

Included in above are the following grants and subsidies received:

Conditional grants received	27 008 279	17 043 210
Unconditional grants received	16 735 000	15 565 001
	43 743 279	32 608 211

COMMENT ON OPERATING TRANSFERS AND GRANTS:

Chapter 5

Note: For Municipal Infrastructure Grant (MIG) see T5.8.3. For other conditional transfers including Neighborhood Development Partnership Grant (NDPG); Public Transport Infrastructure and Systems Grant (PITS) see **Appendix L**.

Delete Directive note once comment is complete – Comment on the variances in the above table and other and indicate high value projects & total the remaining project.

T5.2.2

Grants Received From Sources Other Than Division of Revenue Act (DoRA)						
Details of Donor	Actual Grant Year 0	Actual Grant Year 1	Year 1 Municipal Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Parastatals						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Foreign Governments/Development Aid Agencies						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Private Sector / Organisations						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Provide a comprehensive response to this schedule						

T5.2.3

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

Delete Directive note once comment is complete – Use this box to provide additional information on grant benefits or conditions and reason for acceptance. Please also provide comments on grant surrendered to the National Revenue Fund with reasons that led to this.

T5.2.4

5.3 ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT

Chapter 5

Delete Directive note once comment is complete – Provide a brief overview on Asset Management as practiced within your organisation and outline the key elements of your Asset Management Policy. Explain how asset management is organised, the staff involved and the key delegations. Describe key issues under development. Indicate the approach to capacity development for this activity. Refer to the illustrations of asset management approach in relation to the new assets set out below.

T5.3.1

Chapter 5

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 1				
Asset 1				
Name				
Description				
Asset Type				
Key Staff Involved				
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value				
Capital Implications				
Future Purpose of Asset				
Describe Key Issues				
Policies in Place to Manage Asset				

Asset 2				
Name				
Description				
Asset Type				
Key Staff Involved				
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value				
Capital Implications				
Future Purpose of Asset				
Describe Key Issues				
Policies in Place to Manage Asset				

Asset 3				
Name				
Description				
Asset Type				
Key Staff Involved				
Staff Responsibilities				
	Year -2	Year -1	Year 0	Year 1
Asset Value				
Capital Implications				
Future Purpose of Asset				
Describe Key Issues				
Policies in Place to Manage Asset				

T5.3.2

Chapter 5

COMMENT ON ASSET MANAGEMENT:

Delete Directive note once comment's completed – With reference to the three projects approved in the year, set out above, describe how these projects were evaluated from a cost and revenue perspective, including Municipal tax and tariff implications (See MFMA section 19(2) (a) & (b) and MSA section 74(2)(d),(e)&(i)). Ensure that these projects are maintained on files that are readily accessible for audit inspection. Financial data regarding asset management may be sourced from **MBRR Table A9**

T5.3.3

Repair and Maintenance Expenditure: 2012/2013				
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	4900807	1245375	1874120	61.76%
				T5.3.4

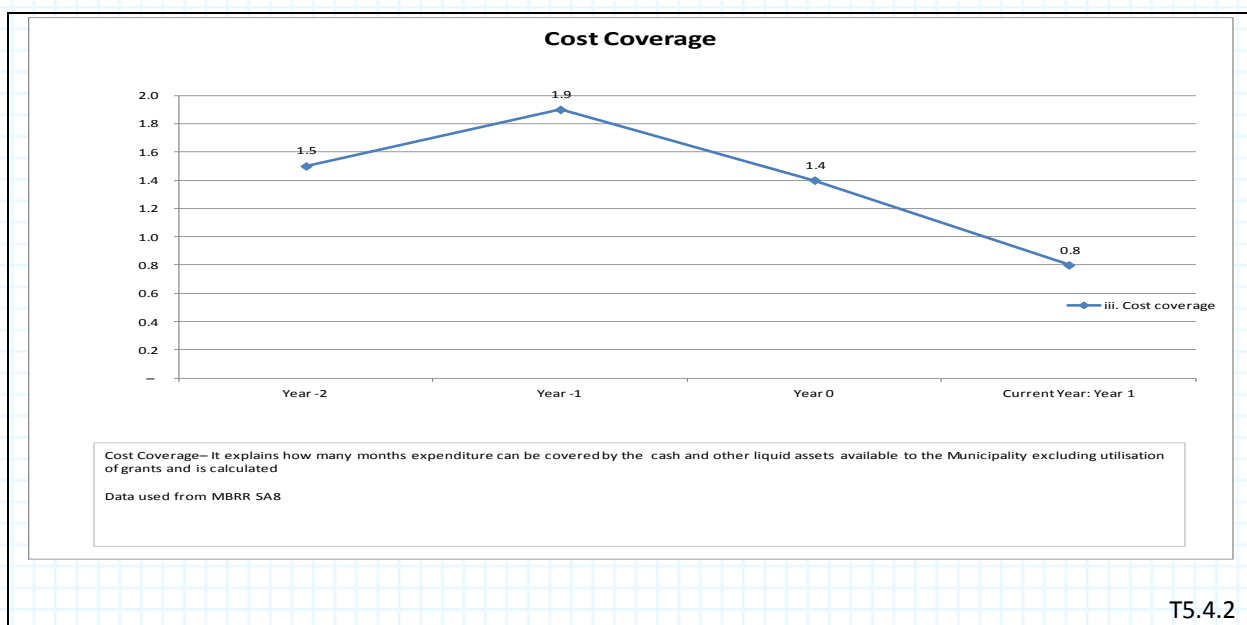
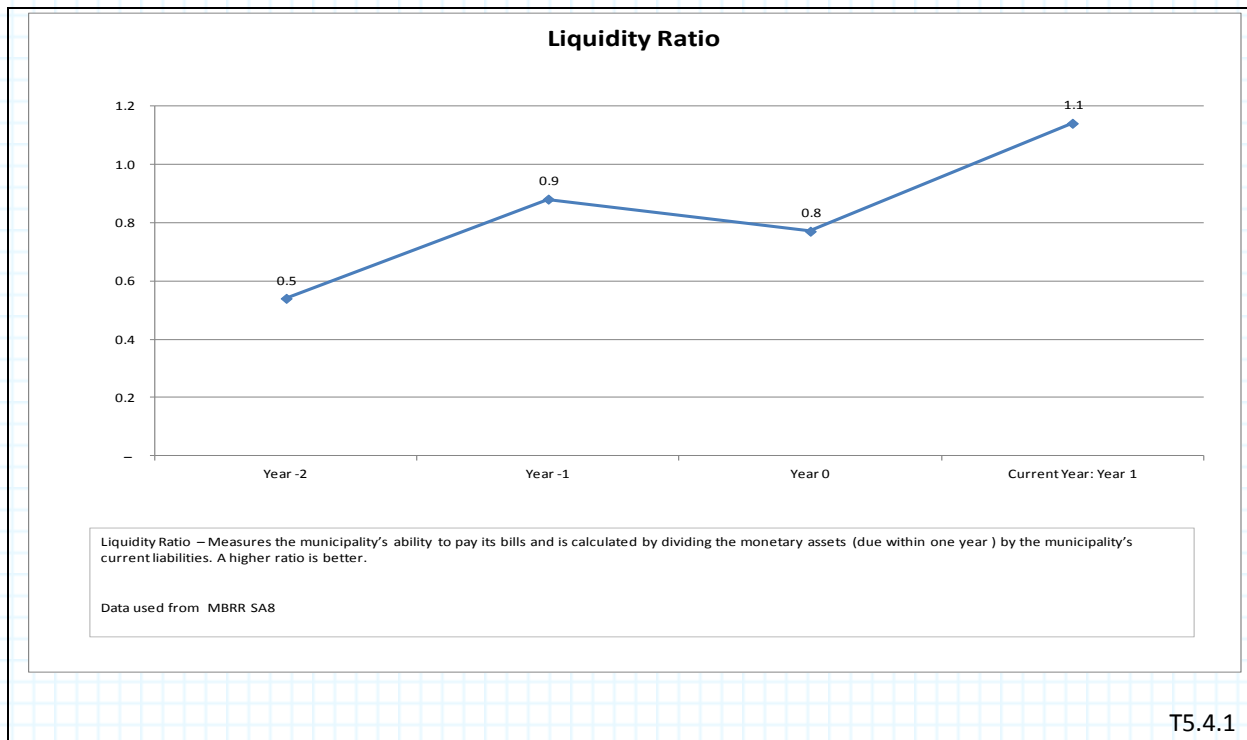
COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

Delete Directive note once comment's completed – Comment on adequacy of Repair & Maintenance Expenditure and variances show in T5.3.4 above and on the implications of the proportion of operating budget spend on repairs and maintenance over the past four years set out below. Note that the repairs and maintenance expenditure in T5.3.4 must reconcile with the operational repairs and maintenance expenditure for all services set out in Chapter 3.

T5.3.4.1

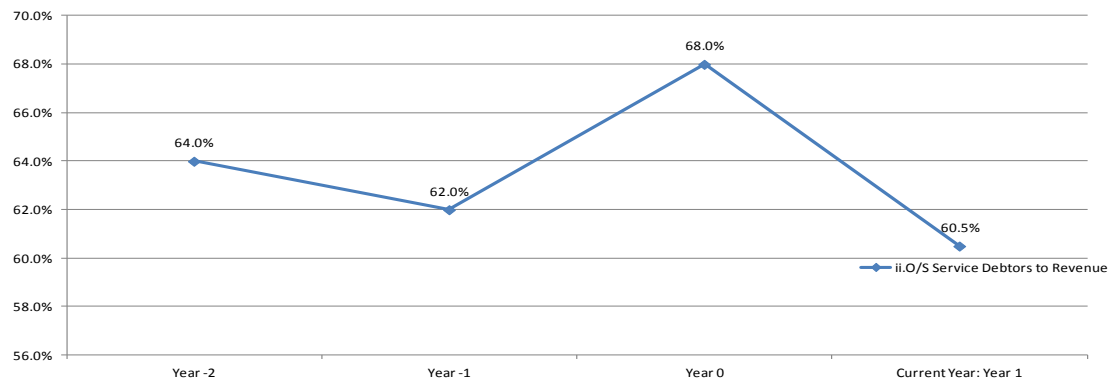
Chapter 5

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS



Chapter 5

Total Outstanding Service Debtors

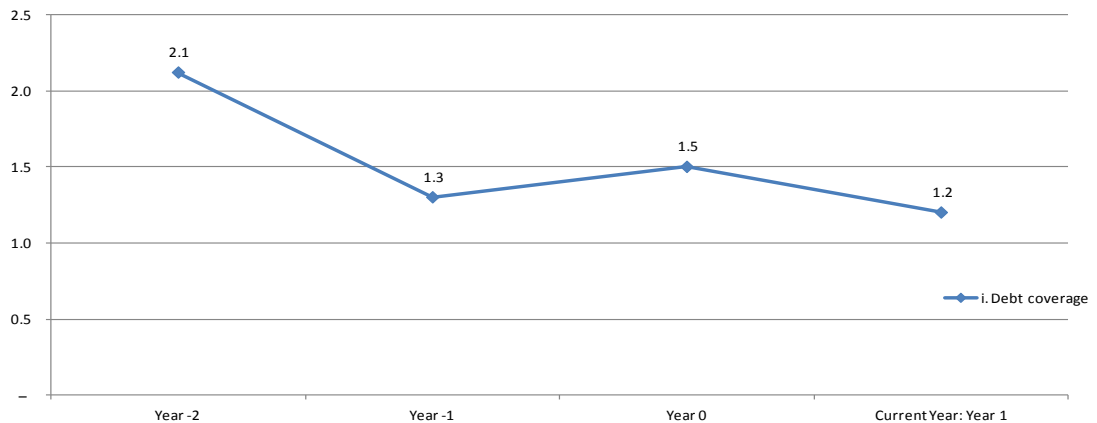


Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

Data used from MBRR SA8

T5.4.3

Debt Coverage

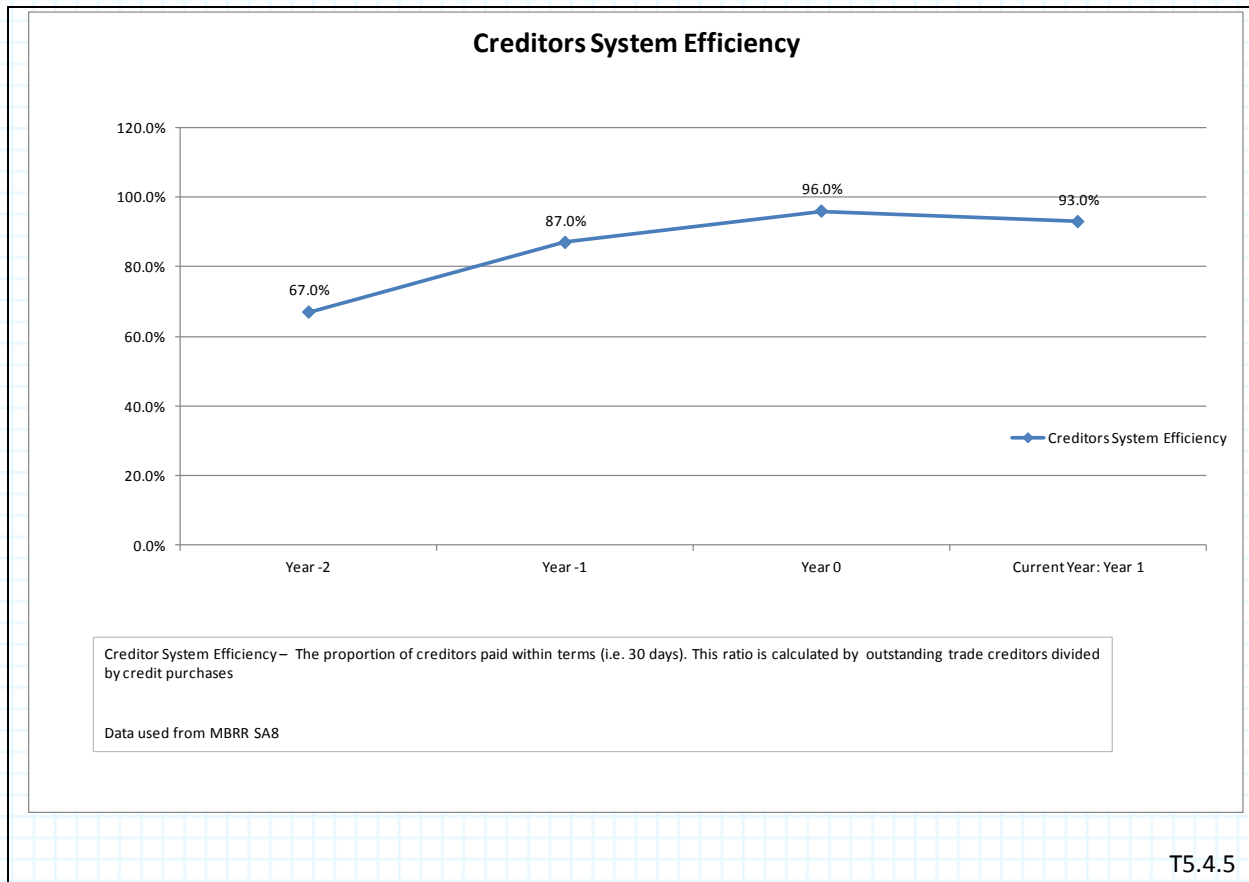


Debt Coverage– The number of times debt payments can be accommodated within Operating revenue (excluding grants) . This in turn represents the ease with which debt payments can be accommodated by the municipality

Data used from MBRR SA8

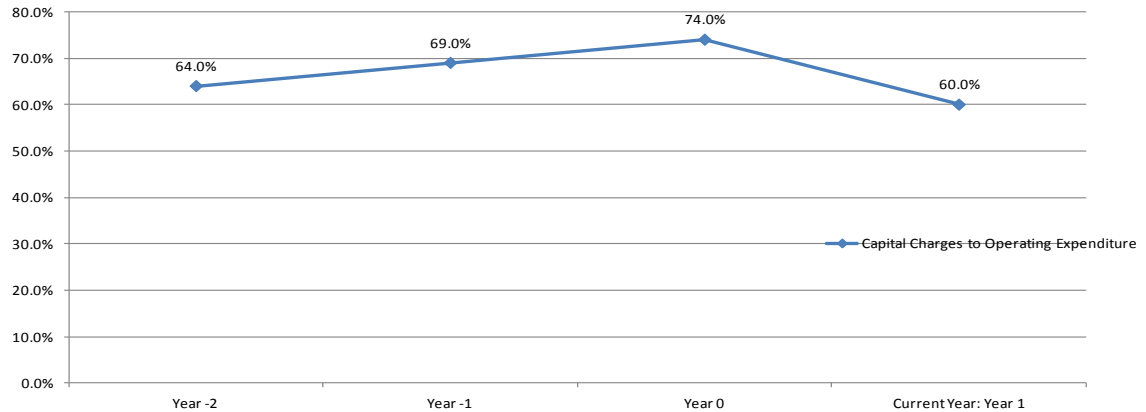
T5.4.4

Chapter 5



Chapter 5

Capital Charges to Operating Expenditure

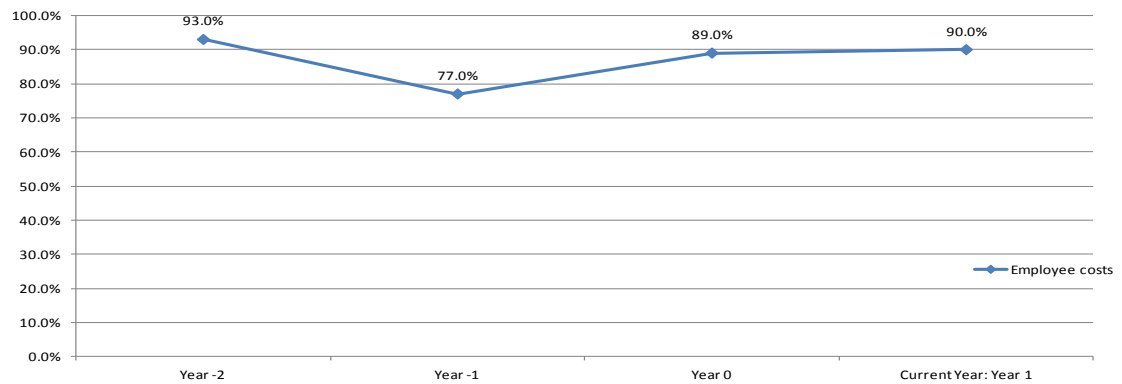


Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.

Data used from MBRR SA8

T5.4.6

Employee Costs

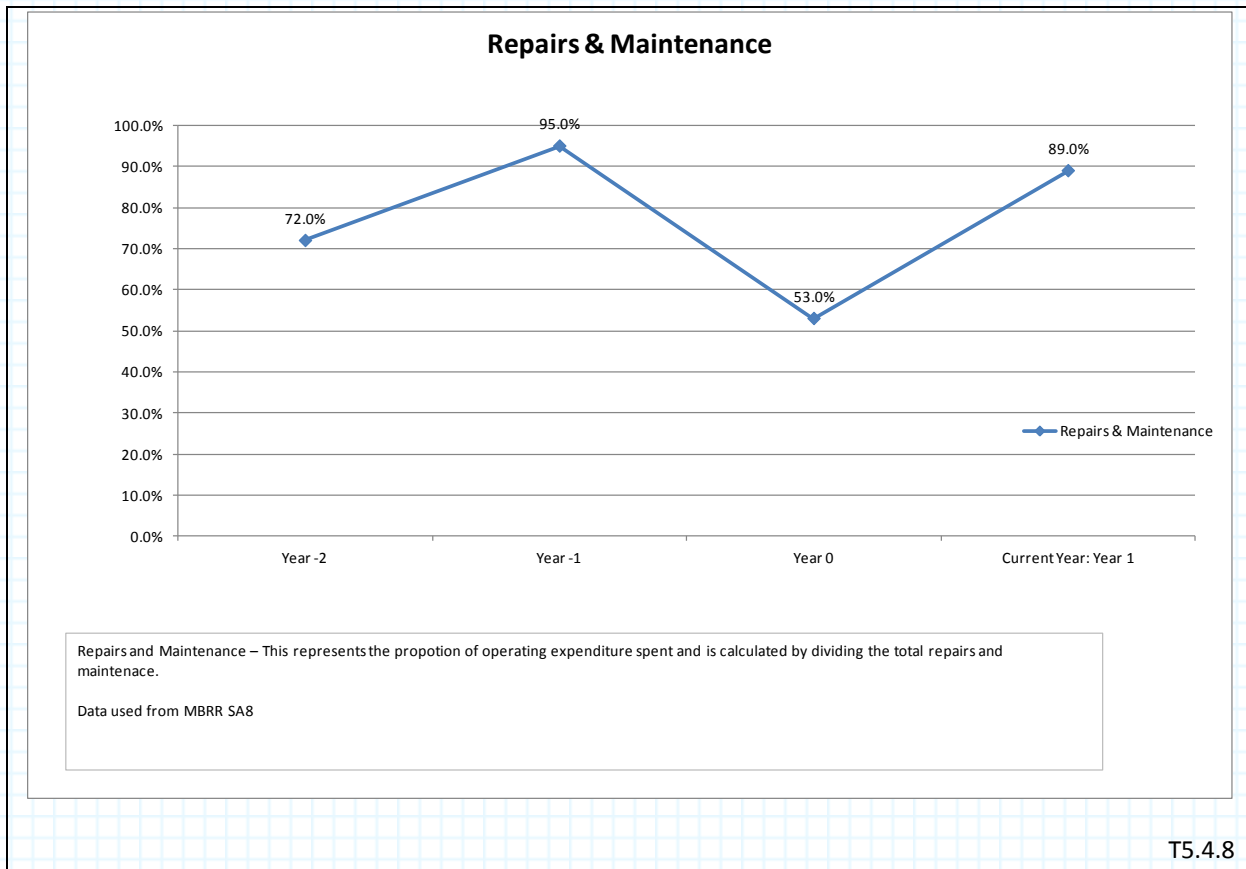


Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

Data used from MBRR SA8

T5.4.7

Chapter 5



COMMENT ON FINANCIAL RATIOS:

Delete Directive note once comment is complete - Comment on the financial health of the municipality / municipal entities revealed by the financial ratios set out above. These ratios are derived from table SA8 of the MBRR.

T5.4.9

Chapter 5

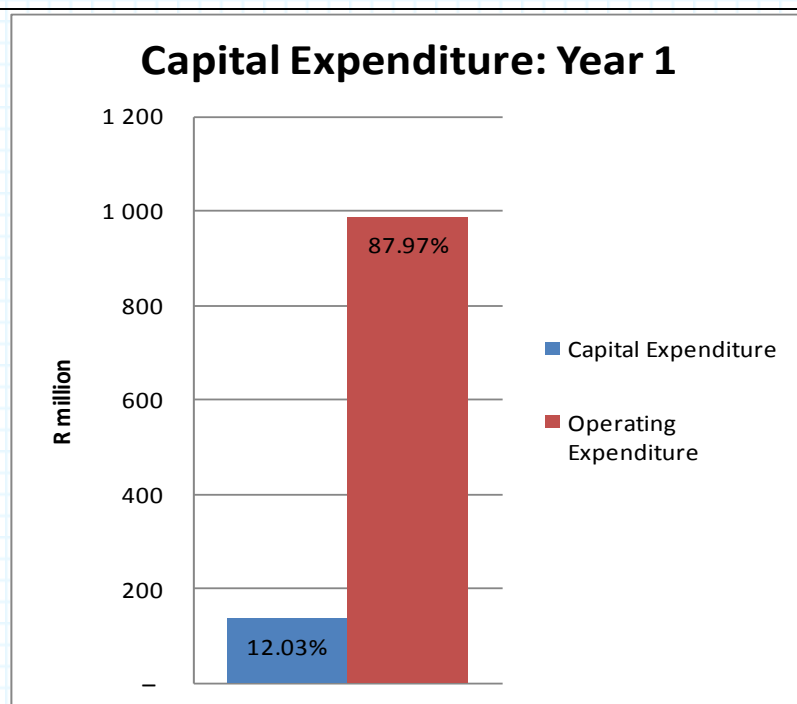
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Delete Directive note once comment's completed – Capital expenditure relates mainly to construction projects that will have value lasting over many years. Capital expenditure is funded from grants, borrowings and operating expenditures and surpluses. Component B deals with capital spending indicating where the funding comes from and whether Municipalities are able to spend the available funding as planned. In this component it is important to indicate the different sources of funding as well as how these funds are spend. Highlight the 5 largest projects (see T5.7.1) and indicate what portion of the capital budget they use. In the introduction briefly refer to these key aspects of capital expenditure (usually relating to new works and renewal projects) and to **Appendices M** (relating to the new works and renewal programmes), **N** (relating to the full programme of full capital projects, and **O** (relating to the alignment of projects to wards).

T5.5.0

5.5 CAPITAL EXPENDITURE



T5.5.1

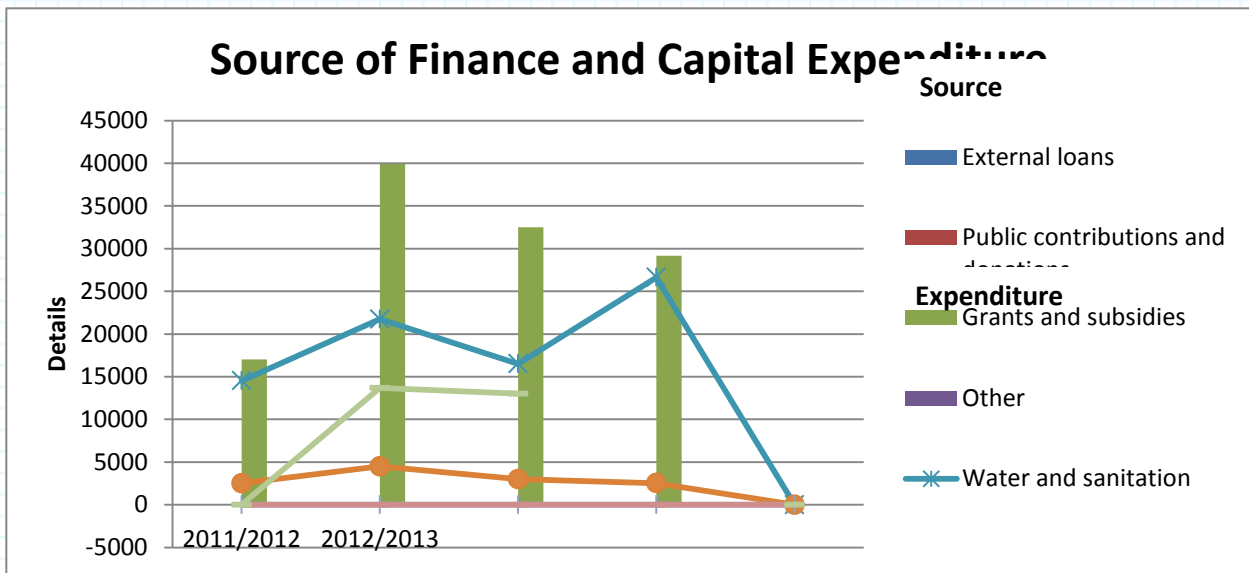
Chapter 5

5.6 SOURCES OF FINANCE

Capital Expenditure - Funding Sources 2011/2012 to 2012/2013						
R' 000						
Details	2011/2012	2012/2013				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance						
External loans	0	0	0	0	#DIV/0!	#DIV/0!
Public contributions and donations	0	0	0	0	#DIV/0!	#DIV/0!
Grants and subsidies	17015	39914	32510	29153	-18.55%	-26.96%
Other	0	0	0	0	#DIV/0!	#DIV/0!
Total	17015	39914	32510	29153	#DIV/0!	#DIV/0!
Percentage of finance						
External loans	0.0%	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!
Public contributions and donations	0.0%	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!
Grants and subsidies	100.0%	100.0%	100.0%	100.0%	#DIV/0!	#DIV/0!
Other	0.0%	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!
Capital expenditure						
Water and sanitation	14515	21734	16500	26623	-24.08%	22.49%
Electricity	2500	4500	3000	2530	-33.33%	-43.78%
Housing	0	0	0	0	#DIV/0!	#DIV/0!
Roads and storm water	0	0	0	0	#DIV/0!	#DIV/0!
Other	0	13680	13010		-4.90%	-100.00%
Total	17015	39914	32510	29153	#DIV/0!	#DIV/0!
Percentage of expenditure						
Water and sanitation	85.3%	54.5%	50.8%	91.3%	#DIV/0!	#DIV/0!
Electricity	14.7%	11.3%	9.2%	8.7%	#DIV/0!	#DIV/0!
Housing	0.0%	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!
Roads and storm water	0.0%	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!
Other	0.0%	34.3%	40.0%	0.0%	#DIV/0!	#DIV/0!

T5.6.1

Chapter 5



COMMENT ON SOURCES OF FUNDING:

Delete Directive note once comment is complete – Explain any variations from the approved budget of more than 10% and discuss the total capital expenditure as a viable proportion of total expenditure.

T5.6.1.1

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Chapter 5

Name of Project - A	
Objective of Project	
Delays	
Future Challenges	
Anticipated citizen benefits	
Name of Project - B	
Objective of Project	
Delays	
Future Challenges	
Anticipated citizen benefits	
Name of Project - C	
Objective of Project	
Delays	
Future Challenges	
Anticipated citizen benefits	
Name of Project - D	
Objective of Project	
Delays	
Future Challenges	
Anticipated citizen benefits	
Name of Project - E	
Objective of Project	
Delays	
Future Challenges	
Anticipated citizen benefits	

COMMENT ON CAPITAL PROJECTS:

Delete Directive note once comment is complete - Provide information in the template above on the 5 largest projects, ranked according to their approved budget provision year 1. Comment on the variance between the original and adjustment budgets and on availability of future Budget provision to operate the projects and lessons learnt in the year about capital project implementation on time to budget.

Chapter 5

T5.7.1.1

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

Thembelihle Local Municipality has backlogs in sanitation, housing and electricity supply.

T5.8.1

Service Backlogs as at 2012/2013				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	3561	100%	0	0%
Sanitation	3104	87%	457	13%
Electricity	2704	76%	857	24%
Waste management	3561	100%	0	0%
Housing	2648	74%	935	26%
% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.				T5.8.2

Chapter 5

Municipal Infrastructure Grant (MIG)* Expenditure 2012/2013 on Service backlogs						R' 000
Details	Budget	Adjust-ments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjust-ments Budget	
Infrastructure - Road transport				%	%	
Roads, Pavements & Bridges				%	%	
Storm water				%	%	
Infrastructure - Electricity				%	%	
Generation				%	%	
Transmission & Reticulation				%	%	
Street Lighting				%	%	
Infrastructure - Water				%	%	
Dams & Reservoirs				%	%	
Water purification	13569	12890	10963	%	%	
Reticulation				%	%	
Infrastructure - Sanitation				%	%	
Reticulation				%	%	
Sewerage purification				%	%	
Infrastructure - Other				%	%	
Waste Management				%	%	
Transportation				%	%	
Gas				%	%	
Other Specify:				%	%	
				%	%	
				%	%	
				%	%	
Total	13569	12890	10963	%	%	
* MIG is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sanitation; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						T5.8.3

COMMENT ON BACKLOGS:

Backlogs are significant in housing, electricity supply and sanitation.

Access to alternative electricity could be improved by Thembelihle supplying Eskom with the indigent list so that those who do not have access to power may obtain alternative sources such as paraffin and candles – but this must be arranged via Eskom.

Access to housing has been delayed due to poor intergovernmental relation with the provincial department of housing. It is hoped that this will improve in the future.

Chapter 5

Thembelihle plans to apply for funding for housing projects like Strydenburg 63 and Sewendelaan 201 and Goutrou 600. However, the bulk outfall sewer from Steynville to the Hopetown WWTW will need to be upgraded before these areas can be connected to the sewer system.

T5.8.4

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

Delete Directive note once comment is complete – Give a brief comment on the importance of cash flow management. Refer to the scope of this activity as indicated in this component and what you regard as the key management features of your municipality's approach. Refer to any other cash flow issues of current relevance to your municipality that are not adequately provided for in the format of this component.

T5.9.0

Chapter 5

5.9 CASH FLOW

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Figures in Rand						
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Sale of goods and services	21 086 000	1 390 000	22 456 000	14 686 487	(7 769 513)	
Grants	42 680 000	(8 421 000)	34 269 000	37 666 420	3 397 420	
Interest income	1 713 000	(508 000)	1 205 000	390 984	(814 016)	
	65 489 000	(7 539 000)	57 950 000	52 743 891	(5 186 109)	
Payments						
Employee costs	(23 705 000)	879 000	(22 826 000)	(25 043 345)	(2 217 345)	
Suppliers	(18 218 000)	(283 000)	(18 479 000)	(10 725 092)	7 753 908	
Finance costs	(393 000)	(252 000)	(645 000)	(3 377 430)	(2 732 430)	
Other payments	(1 313 000)	139 000	(1 174 000)	-	1 174 000	
	(43 627 000)	503 000	(43 124 000)	(39 145 867)	3 978 133	
Net cash flows from operating activities	21 842 000	(7 036 000)	14 806 000	13 598 024	(1 207 976)	
Cash flows from investing activities						
Purchase of property, plant and equipment	(18 370 000)	8 270 000	(12 100 000)	(20 634 216)	(8 534 216)	
Cash flows from financing activities						
Consumer deposits	47 000	(47 000)	-	-	-	
Repayment of loan	(80 000)	(680 000)	(710 000)	(1 042 054)	(332 054)	
Net cash flows from financing activities	(33 000)	(677 000)	(710 000)	(1 042 054)	(332 054)	
Net increase/(decrease) in cash and cash equivalents	3 439 000	(1 443 000)	1 996 000	(8 078 246)	(10 074 246)	
Cash and cash equivalents at the beginning of the year	4 474 000	3 932 000	8 406 000	8 404 797	(1 203)	
Cash and cash equivalents at the end of the year	7 913 000	2 489 000	10 402 000	326 551	(10 075 449)	

COMMENT ON CASH FLOW OUTCOMES:

Chapter 5

Delete Directive note once comment is completed - Supply a brief summary about the cash flow status of the municipality. Explain variances from Original and Adjustment Budget to Actual. Include information on operating activities and what effect they had on cash flow and on cash backing of surpluses. Information regarding cash flow may be sourced from **Table A7 of the MBRR**.

T5.9.1.1

5.10 BORROWING AND INVESTMENTS

INTRODUCTION TO BORROWING AND INVESTMENTS

Delete Directive note once comment is completed – Explain briefly the relevance of borrowing and investments to you municipality with reference to the tables below and your municipality's requirements in the year. Information may be sourced from **table SA3 AND SA15 in the MBRR**.

T5.10.1

T5.10.3

Chapter 5

COMMENT ON BORROWING AND INVESTMENTS:

Delete Directive note once comment is complete – Make clarifying comments on the above tables as necessary. All investments whether in the form of loans (in cash or kind) made by the municipality but not to one or more of the organisations set out above and all grants (in cash or kind) made to any form of organisation **must** be set out in full at **Appendix R**.

T5.10.5

5.11 PUBLIC PRIVATE PARTNERSHIPS

PUBLIC PRIVATE PARTNERSHIPS

Delete Directive note once comment's completed - Provide overview of agreements, contracts and projects undertaken during the year through PPP's – Refer to further details of PPP details **Appendix H. Table SA3 (MBRR)** may also be used to gain information on PPP's.

T5.11.1

COMPONENT D: OTHER FINANCIAL MATTERS

Chapter 5

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

Delete Directive note once comment is complete - Provide a brief narrative that describes the progress made by your municipality in developing and implementing policies and practices in compliance with the guidelines set down by the SCM Regulations 2005. State whether any councilors are members of any committee handling Supply Chain processes; state the number of Supply Chain officials that have reached the prescribed levels required for their positions (See MFMA Competency Regulation Guidelines) and state the number of prescribed officials that are yet to reach the necessary competency levels; and set out any remarks made in the previous Auditor-General's report or his report for year 1 concerning the quality of Supply Chain Management and detail the remedial action taken, as necessary.

T5.12.1

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE

GRAP is the acronym for **G**enerally **R**ecognized **A**ccounting **P**ractice and it provides the rules by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders. Information on GRAP compliance is needed to enable National Treasury to assess the pace of progress and consider the implications.

Delete Directive note once comment's completed – Follow the above with information on progress with GRAP compliance at your municipality. Detail any instances where the municipality has deviated from the GRAP standards currently applicable.

T5.13.1

Chapter 6

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

INTRODUCTION

Note: The Constitution S188 (1) (b) states that the functions of the Auditor-General includes the auditing and reporting on the accounts, financial statements and financial management of all municipalities. MSA S45 states that the results of performance measurement... must be audited annually by the Auditor-General.

Delete Directive note once comment's completed - Refer to the Annual Financial Statements set out in Volume II and the timescale for the audit of these accounts and the audit of performance and the production of reports on these matters by the Auditor General as set out in this Chapter. If this is the version of the annual report presented to Council in September then the Auditor-Generals statements on this year's submissions will not be available for inclusion in this Chapter and this should be explained.

T6.0.1

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR 0

6.1 AUDITOR GENERAL REPORTS YEAR 0 (PREVIOUS YEAR)

Chapter 6

Auditor-General Report on Financial Performance 2012/2013	
Audit Report Status*:	Disclaimer
Non-Compliance Issues	Remedial Action Taken
Receivables from non-exchange	Ensure balances are correctly brought forward and amounts are supportive
Revenue for exchange & non-exchange	Ensure billing is correct
Commitments	Register need to be correctly compiled with all relevant information
Irregular	The balance brought forward was incorrect, make sure the correction is made
Material losses	Electricity and water need be calculated monthly
Unauthorised expenditure	Ensure unauthorised expenditure are in the time frame approved by council
<i>Note: *The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)</i>	
	T6.1.1

Auditor-General Report on Service Delivery Performance: Year 0	
Audit Report Status:	
Non-Compliance Issues	Remedial Action Taken
	T6.1.2

COMPONENT B: AUDITOR-GENERAL OPINION YEAR 1 (CURRENT YEAR)

6.2 AUDITOR GENERAL REPORT YEAR 1

Chapter 6

Auditor-General Report on Financial Performance Year 1*	
Status of audit report:	
Non-Compliance Issues	Remedial Action Taken
<p>Note:* The report's status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse). This table will be completed prior to the publication of the Annual report but following the receipt of the Auditor- General Report on Financial Performance Year 1.</p>	

T6.2.1

Auditor-General Report on Service Delivery Performance: Year 1*	
Status of audit report**:	
Non-Compliance Issues	Remedial Action Taken
<p>* This table will be completed prior to the publication of the Annual report but following the receipt of the Auditor-General Report on Service Delivery Performance Year 1</p> <p>** Inclusion of "Status" depends on nature of AG's remarks on Performance Data.</p>	

T6.2.2

AUDITOR GENERAL REPORT ON THE FINANCIAL STATEMENTS: YEAR 1
<p><u>Delete Directive note once comment is complete</u> - Attach report</p>

T6.2.3

Chapter 6

COMMENTS ON AUDITOR-GENERAL'S OPINION YEAR 1:

Delete Directive note once comment's completed - Provide comments from the Municipal Manager / CFO on the Auditor-General's opinion. Include comments on YEAR 0 if it provides useful context.

T6.2.4

COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES: Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year. The Chief financial officer states that these data sets have been returned according to the reporting requirements/ with the exception of those items and for those reasons given at **Appendix S** (***delete '/...' if not applicable***).

Signed (Chief financial Officer)..... Dated

T6.2.5

GLOSSARY

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give <i>“full and regular”</i> reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe <i>“what we do”</i> .
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.

GLOSSARY

Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> • Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.

GLOSSARY

Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>



APPENDICES

APPENDICES

APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	Full Time / Part Time	Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non- attendance
	FT/PT			%	%
CIlr Danny Jonas	FT		WARD 1	100%	0%
CIlr Suzette Madekane	PT	Finance Committee	DA	100%	0%
CIlr E. De Bruin	PT	Corporate Services	COPE	100%	0%
CIlr P. Louw	PT	Technical Services	COPE	100%	0%
CIlr A. Kywe	PT	Corporate Services	ANC	100%	0%
CIlr B. Mpamba	PT	Finance Committee	ANC	100%	0%
CIlr M. Humphreys	PT	Technical Services	ANC	100%	0%
Note: * Councillors appointed on a proportional basis do not have wards allocated to them					T A

APPENDICES

APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution	NO	
Building regulations	NO	
Child care facilities	NO	
Electricity and gas reticulation	YES	
Firefighting services	NO	
Local tourism	YES	
Municipal airports	NO	
Municipal planning	YES	
Municipal health services	NO	
Municipal public transport	NO	
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this	YES	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters	NO	
Stormwater management systems in built-up areas	YES	
Trading regulations	YES	
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	YES	
<i>Continued next page</i>		

APPENDICES

<i>Continued from previous page</i>		
Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 5, Part B functions:		
Beaches and amusement facilities	NO	
Billboards and the display of advertisements in public places	YES	
Cemeteries, funeral parlours and crematoria	NO	
Cleansing	YES	
Control of public nuisances	NO	
Control of undertakings that sell liquor to the public	NO	
Facilities for the accommodation, care and burial of animals	NO	
Fencing and fences	YES	
Licensing of dogs	YES	
Licensing and control of undertakings that sell food to the public	YES	
Local amenities	YES	
Local sport facilities	YES	
Markets	YES	
Municipal abattoirs	NO	
Municipal parks and recreation	YES	
Municipal roads	YES	
Noise pollution	NO	
Pounds	NO	
Public places	YES	
Refuse removal, refuse dumps and solid waste disposal	YES	
Street trading	YES	
Street lighting	YES	
Traffic and parking	YES	
* If municipality: indicate (yes or No); * If entity: Provide name of entity		T D

APPENDICES

APPENDIX F – WARD INFORMATION

Ward Title: Wards 1, 2, 3 and 4

Capital Projects: Seven Largest in 2012/2013 (Full List at Appendix X)				
				R' 000
No.	Project Name and detail	Start Date	End Date	Total Value
1	Hopetown WTW MIG 675	07/12/2011	10/05/2013	30 620
2	Steynville Bulk Water Scheme MIG 889	13/03/2012	28/11/2012	13 956
3	Upgrading of the Hopetown main intake sub-station (5 MVA)	02/04/2012	30/09/2012	3 000
4	ACIP project for WCWDM and WW refurbishment	01/04/2013	31/03/2014	2 850
5	Hopetown Orange River Raw Water Pump Station Phase 1 MIG 890	09/11/2012	30/04/2013	1 248
6	High Mast Lighting Steynville and Mandela Square MIG 893	09/11/2012	30/04/2013	1 172
7	EPWP Pothole repairs to Church and Wiid Streets, Hopetown	01/07/2012	30/06/2013	1 000
				T F.1

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery					
Households without minimum service delivery					
Total Households*					
Houses completed in year					
Shortfall in Housing units					
*Including informal settlements					
T F.2					

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During Year 1
T F.3		

APPENDICES

ELECTED WARD MEMBERS (STATING NUMBER OF MEETING ATTENDED – MAXIMUM 12 MEETINGS)

Names: xxx (8); xxx (7)...

TF.3

APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 1

[illegible]

APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

[illegible]

Public Private Partnerships Entered into Year 1					
Name and Description of Project	Name of Partner(s)	Initiation Date	Expiry date	Project manager	R' 000 Value 2008/09

T.H.2

APPENDICES

APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

Municipal Entity/Service Provider Performance Schedule									
Name of Entity & Purpose	(a) Service Indicators	Year 0		Year 1		Year 2	Year 4		
		Target	Actual	Target		Actual	Target		
(i)	(b) Service Targets (ii)	*Previous Year (iii)	(iv)	*Previous Year (v)	*Current Year (vi)	(vii)	*Current Year (viii)	*Current Year (ix)	*Following Year (x)

Note: This statement should include no more than the top four priority indicators. *'Previous Year' refers to the targets that were set in the Year 0 Budget/IDP round; *'Current Year' refers to the targets set in the Year 1 Budget/IDP round. *'Following Year' refers to the targets set in the Year 2 Budget/IDP round. Note that all targets must be fundable within approved budget provision. In column (ii) set out the Service Indicator (In bold italics) then the Service Target underneath (not in bold - standard type face) to denote the difference.

APPENDICES

APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July to 30 June of 2012/2013 (Current Year)		
Position	Name	Description of Financial interests* (Nil / Or details)
(Executive) Mayor	D Jonas	Thembelihle Bricks
Member of MayCo / Exco		
Councillor	B Mpamba	Thembelihle Bricks
Municipal Manager		
Chief Financial Officer	GD Nieuwenhuizen	Grique Diamonds
Deputy MM and (Executive) Directors		
Other S57 Officials	Y Goibaiyer	Ubutnu Zakah Trading & Transport
	E Painting -	Painting Semanya Associates, Orange River Toll House, Semrock,
		Mothopo Technologies, Southern Cross Consulting,
		Sweet Equity Investments, Aquatechnica Holdings
* Financial intersests to be disclosed even if they incurred for only part of the year. See MBRR SA34A		
T J		

APPENDICES

APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
R' 000						
Vote Description	Year 0	Current Year: Year 1			Year 1 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Example 1 - Vote 1						
Example 2 - Vote 2						
Example 3 - Vote 3						
Example 4 - Vote 4						
Example 5 - Vote 5						
Example 6 - Vote 6						
Example 7 - Vote 7						
Example 8 - Vote 8						
Example 9 - Vote 9						
Example 10 - Vote 10						
Example 11 - Vote 11						
Example 12 - Vote 12						
Example 13 - Vote 13						
Example 14 - Vote 14						
Example 15 - Vote 15						
Total Revenue by Vote	-	-	-	-	-	-
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A3						T K.1

APPENDICES

APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
Description	R '000					
	Year 0	Year 1			Year 1 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	26,485	23,572	28,075	23,042	-2.30%	-21.84%
Property rates - penalties & collection charges	8,541	8,285	9,054	8,456	2.02%	-7.07%
Service Charges - electricity revenue	12,355	10,254	12,478	13,219	22.43%	5.61%
Service Charges - water revenue	14,232	13,235	13,662	12,097	-9.41%	-12.94%
Service Charges - sanitation revenue	6,542	5,496	5,954	6,346	13.40%	6.19%
Service Charges - refuse revenue	1,865	1,622	1,865	1,510	-7.41%	-23.46%
Service Charges - other	5,643	5,530	5,925	5,304	-4.26%	-11.70%
Rentals of facilities and equipment	5,643	5,530	5,925	5,304	-4.26%	-11.70%
Interest earned - external investments	5,322	4,470	5,747	4,630	3.45%	-24.14%
Interest earned - outstanding debtors	8,455	8,455	8,624	9,554	11.50%	9.73%
Dividends received	1,254	1,003	1,191	1,354	25.93%	12.04%
Fines	2,516	2,063	2,264	2,340	11.83%	3.23%
Licences and permits	6,846	6,230	7,256	6,640	6.19%	-9.28%
Agency services	12,546	10,413	11,793	11,542	9.78%	-2.17%
Transfers recognised - operational	2,355	2,190	2,425	2,402	8.82%	-0.98%
Other revenue	48,542	40,776	48,542	46,115	11.58%	-5.26%
Gains on disposal of PPE	4,565	3,698	4,337	4,291	13.83%	-1.06%
Environmental Protection	5,649	4,971	6,157	4,971	0.00%	-23.86%
Total Revenue (excluding capital transfers and contributions)	179,353	157,791	181,274	169,118	6.70%	-7.19%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A4.						T K.2

APPENDICES

APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: excluding MIG						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Neighbourhood Development Partnership Grant				%	%	
				%	%	
				%	%	
Public Transport Infrastructure and Systems Grant				%	%	
				%	%	
				%	%	
				%	%	
Other Specify:				%	%	
				%	%	
				%	%	
				%	%	
Total				%	%	
* This includes Neighbourhood Development Partnership Grant, Public Transport Infrastructure and Systems Grant and any other grant excluding Municipal Infrastructure Grant (MIG) which is dealt with in the main report, see T5.8.3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.						T L

COMMENT ON CONDITIONAL GRANTS EXCLUDING MIG:

Delete Directive note once comment is complete – Use this box to provide additional information on grant benefits or conditions and reasons for acceptance.

TL.1

APPENDICES

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
Description	R '000						
	Year 0	Year 1			Planned Capital expenditure		
		Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport - Total	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	-	-		-	-	-	-
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							
Community - Total	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							

Table continued next page

APPENDICES

Table continued from previous page

Capital Expenditure - New Assets Programme*							
R '000							
Description	Year 0	Year 1			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	-	-		-	-	-	-
Buildings							
Other							
Investment properties - Total	-	-		-	-	-	-
Housing development							
Other							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	-	-		-	-	-	-
List sub-class							
Biological assets	-	-		-	-	-	-
List sub-class							
Intangibles	-	-		-	-	-	-
Computers - software & programming							
Other (list sub-class)							
Total Capital Expenditure on new asset	-	-		-	-	-	-
Specialised vehicles	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1

APPENDICES

APPENDIX M (ii): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Capital Expenditure - Upgrade/Renewal Programme*							
Description	Year 0	Year 1			Planned Capital		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport -Total	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	-	-		-	-	-	-
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							
Community	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Heritage assets	-	-		-	-	-	-
Buildings							
Other							
Table continued next page							

APPENDICES

Table continued from previous page

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year 0	Year 1			Planned Capital		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	-	-		-	-	-	-
Housing development							
Other							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	-	-		-	-	-	-
List sub-class							
Biological assets	-	-		-	-	-	-
List sub-class							
Intangibles	-	-		-	-	-	-
Computers - software & programming							
Other (list sub-class)							
Total Capital Expenditure on renewal of existing assets	-	-		-	-	-	-
Specialised vehicles	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							

* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)

T M.2

APPENDICES

APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 1

Capital Programme by Project: Year 1					
					R' 000
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
Water					
"Project A"	82	85	92	8%	11%
"Project B"	82	85	92	8%	11%
"Project C"	85	90	95	5%	11%
Sanitation/Sewerage					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Electricity					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Housing					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Refuse removal					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Stormwater					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Economic development					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Sports, Arts & Culture					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Environment					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Health					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Safety and Security					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
ICT and Other					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
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APPENDICES

APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 1

Capital Programme by Project by Ward: Year 1			R' 000
Capital Project	Ward(s) affected	Works completed (Yes/No)	
Water			
"Project A"			
"Project B"			
Sanitation/Sewerage			
Electricity			
Housing			
Refuse removal			
Stormwater			
Economic development			
Sports, Arts & Culture			
Environment			
Health			
Safety and Security			
ICT and Other			
			TO

APPENDICES

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (NAMES, LOCATIONS)				
Clinics (NAMES, LOCATIONS)				
Names and locations of schools and clinics lacking one or more services. Use 'x' to mark lack of service at appropriate level for the number of people attending the school/clinic, allowing for the proper functioning of the establishment concerned.				T P

APPENDICES

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	Scale of backlogs	Impact of backlogs
Clinics:		
Housing:		
Licencing and Testing Centre:		
Reseviors		
Schools (Primary and High):		
Sports Fields:		
		TQ

APPENDICES

APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of Loans and Grants made by the municipality: Year 1				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value Year 1 R' 000	Total Amount committed over previous and future years
<i>* Loans/Grants - whether in cash or in kind</i>				T R

APPENDICES

APPENDIX T – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

National and Provincial Outcomes for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services		
Output: Implementation of the Community Work Programme		
Output: Deepen democracy through a refined Ward Committee model		
Output: Administrative and financial capability		
* Note: Some of the outputs detailed on this table might have been reported for in other chapters, the information thereof should correspond with previously reported information.		
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VOLUME II

VOLUME II: ANNUAL FINANCIAL STATEMENTS

Provide the Annual Financial Statements (AFS) to the respective financial year as submitted to the Auditor-General. The completed AFS will be Volume II of the Annual Report.